

17 August 2010

Number: 062/10

Years 10 – 12

## Year 12 verification: Review panel meetings

### Purpose

To inform staff in schools and members of state and district review panels about the schedules and venues for October verification meetings.

### Background

Verification is the process by which review panels advise schools about Year 12 student achievement relative to syllabus standards descriptors. Prior to the end of the course of study, schools prepare and send their verification submission to be reviewed by the district review panel. It is at this point in the process that schools will receive advice about the appropriateness of interim levels of achievement decisions relative to syllabus standards descriptors.

### Information

#### *Meeting dates*

District review panels (except Extension district review panels) will meet on Monday 18 October 2010 to review school submissions for senior Authority subjects.

State review panels without a district review panel will meet on two days — Monday 18 and Tuesday 19 October to review submissions for senior Authority subjects.

Extension subject review panel meetings are also listed on the enclosed schedules.

#### *Due date for submission*

Submissions of materials for verification of standards of work of Year 12 students are due at the district office no later than Tuesday 5 October 2010.

#### *Contents of verification submission*

Refer to Memo 063/10 “Year 12 verification for Authority subjects” to see what schools are required to submit.

#### *Travel arrangements*

District and state review panellists who require travel or accommodation bookings for these scheduled meetings must complete the enclosed travel booking form and return it by Friday 10 September 2010. The completed forms are to be returned by:

- district review panellists to their district coordinator
- state review panellists to the Office of the Authority, marked for the attention of Coordinator, State Panel Operations.

Principals should ensure that this memo is brought to the attention of all staff who are review panel members. Panel chairs should fully inform all panel members of arrangements for briefing sessions.

## **Enclosures**

- Schedules and venues for review panel meetings
- Travel booking form
- Form T12: Request for use of own vehicle
- District office details

## **What you need to do**

Please ensure that teachers responsible for preparing each verification submission are familiar with this memo.

## **More information**

If you would like more information, please email Manager, Services Coordination Unit at [scu@qsa.qld.edu.au](mailto:scu@qsa.qld.edu.au), or phone (07) 3864 0281.

Paul Herschell  
Deputy Director  
Curriculum Services Division

*Enc.*

# State subjects

Year 12 verification meetings — 18 & 19 October 2010

**State panel meetings commence at 9:00 am**

DATE	CODE	SUBJECT	VENUE
Monday 18 October	B06	Indonesian	The Bardon Centre, Joshua Jeays Breakout Room
	B32	Other Languages	The Bardon Centre, Eliza Simpson Room
Tuesday 19 October	A14	Philosophy & Reason	The Bardon Centre, Joshua Jeays Breakout Room
Monday 18 October <b>and</b> Tuesday 19 October	A07	Earth Science	The Bardon Centre, Seminar Room 3
	A39	Aerospace Studies (trial)	The Bardon Centre, Eliza Simpson Room
	B04	Italian	The Bardon Centre, Eliza Simpson Room
	B11	Study of Society	The Bardon Centre, Eliza Simpson Room
	B31	Aboriginal & Torres Strait Islander Studies	The Bardon Centre, Joshua Jeays Room
	B41	Tourism (trial)	The Bardon Centre, Seminar Room 2
	B42	English for ESL Learners	The Bardon Centre, Joshua Jeays Room

## Venue address

The Bardon Centre  
390 Simpsons Road  
BARDON

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# Brisbane Central

Year 12 verification meetings — 18, 22 & 25 October 2010

District review panel meetings commence at 9:00 am

DATE	CODE	SUBJECT	VENUE
Monday 18 October	A06	Biology	Villanova College, Room C3
	A08	Multi-Strand Science	Indooroopilly SHS, Board Room
	A13	Graphics	Brisbane SHS, Room G101
	A16	Information Processing & Technology	Indooroopilly SHS, Room B01
	A18*	Engineering Technology	Anglican Church Grammar School, Magnus 29
	A19*	Health Education	Yeronga SHS, Room G1
	A21*	Agricultural Science	Springwood SHS, E Block, Room 8
	A22*	Hospitality Studies	Everton Park SHS, H Block, Room 4
	A23	Technology Studies	Marist College Ashgrove, Tech Centre Room 608
	A24	Physical Education	Brisbane Grammar School, MA Howell Sports Centre
	A25	Home Economics	Yeronga SHS, Room E5
	A26*	Information Technology Systems	Yeronga SHS, Room E9
	A27*	Marine Studies	Ormiston College, Somerset Centre, Hall of Fame
	A33*	Science21 (pilot)	Nambour Christian College, Room N1
	A36	Mathematics A	St Peter's Lutheran College, P & F Centre
	A37	Mathematics B	Marist College Ashgrove, Cyprian Building
	A38	Mathematics C	Anglican Church Grammar School, Darnell Building
	A44	Chemistry	Yeronga SHS, Room E18
	A45	Physics	Yeronga SHS, Room E4
	B02*	French	Yeronga SHS, Room G8
	B03*	German	Clayfield College, Board Room
	B05	Japanese	Anglican Church Grammar School, Jensen 2
	B12	Accounting	St Laurence's College, Resource Centre
	B14	Visual Art	Yeronga SHS, Room E11
	B19*	Dance	Mt Gravatt SHS, Library Annex 2
	B20	Study of Religion	Marist College Ashgrove, Room 801
	B21	Legal Studies	St Margaret's AGS, Library
	B22	Drama	Yeronga SHS, Room E8
	B23*	Chinese	Villanova College, Room M4
	B25*	Business Organisation & Management	Yeronga SHS, Room G7
	B26	Music	Cannon Hill Anglican College
	B28	Business Communication & Technologies	Yeronga SHS, Room G6
	B29*	Economics	Anglican Church Grammar School, Magnus 26
	B34	Geography	Yeronga SHS, Room G5
	B35	English	Yeronga SHS, Room E7
	B38	Ancient History	Stuartholme School, Room J31, Joigny Theatre
	B39	Modern History	Indooroopilly SHS, Room B1 & 2
	B40	Film, Television & New Media	Marist College Ashgrove, FTV Centre
	B45	English (open trial)	Brisbane Grammar School, The Lilley Centre
Friday 22 October	B36	Music Extension	Clayfield College
Monday 25 October	B37	English Extension (Literature)	Marist College Ashgrove, Resource Centre

\* Combined panels

## Combined district review panels

CODE	SUBJECT	COMBINED DISTRICT REVIEW PANEL
A19	Health Education	Brisbane Central / Brisbane North
A18	Engineering Technology	Brisbane Central / Brisbane North / Sunshine Coast / Toowoomba
A21	Agricultural Science	Brisbane South / Brisbane-Ipswich / Brisbane Central / Brisbane East / Gold Coast
A22	Hospitality Studies	Brisbane North / Brisbane Central / Rockhampton
A26	Information Technology Systems	Brisbane Central / Brisbane East
A27	Marine Studies	Brisbane East / Brisbane South / Brisbane North / Brisbane Central / Brisbane-Ipswich
A33	Science21 (pilot)	Sunshine Coast / Wide Bay / Brisbane North / Brisbane Central
B02	French	Brisbane Central / Rockhampton / Townsville
B03	German	Brisbane Central / Brisbane South / Mackay / Cairns
B19	Dance	Brisbane East / Brisbane Central
B23	Chinese	Brisbane Central / Brisbane-Ipswich / Toowoomba / Rockhampton / Mackay
B25	Business Organisation & Management	Brisbane Central / Brisbane North
B29	Economics	Brisbane Central / Rockhampton

## Venue addresses

### *Brisbane Central district panels*

Anglican Church Grammar School  
Oaklands Parade  
EAST BRISBANE

Brisbane Grammar School  
Gregory Terrace  
BRISBANE

Brisbane State High School  
Vulture Street  
SOUTH BRISBANE

Cannon Hill Anglican College  
Cnr Krupp Rd & Junction Street  
CANNON HILL

Clayfield College  
Gregory Street  
CLAYFIELD

Indooroopilly State High School  
Ward Street  
INDOOROOPIILLY

Marist College Ashgrove  
142 Frasers Road  
ASHGROVE

St Laurence's College  
82 Stephens Road  
SOUTH BRISBANE

St Margaret's Anglican Girls School  
11 Petrie Street  
ASCOT

St Peter's Lutheran College  
66 Harts Road  
INDOOROOPIILLY

Stuartholme School  
Birdwood Terrace  
TOOWONG

Villanova College  
Sixth Avenue  
COORPAROO

Yeronga State High School  
Park Road  
YERONGA

### *Combined panels managed from another district*

Everton Park State High School  
668 Stafford Road  
EVERTON PARK

Mt Gravatt State High School  
Loreburn Street  
MT GRAVATT

Nambour Christian College  
McKenzie Road  
WOOMBYE

Ormiston College  
97 Dundas Street West  
ORMISTON

Springwood State High School  
Springwood Road  
SPRINGWOOD

# Brisbane East

Year 12 verification meetings — 18, 22 & 25 October 2010

District review panel meetings commence at 9:00 am

DATE	CODE	SUBJECT	VENUE
Monday 18 October	A06	Biology	Mt Gravatt SHS, Room F17
	A08*	Multi-Strand Science	Mt Gravatt SHS, Room F12
	A13	Graphics	Ormiston College, Somerset Sports Centre
	A16	Information Processing & Technology	Mt Gravatt SHS, Room F10
	A18*	Engineering Technology	The Southport School, Dodds Building, Room D12
	A19*	Health Education	Mt Gravatt SHS, Room F5
	A21*	Agricultural Science	Springwood SHS, E Block, Room 8
	A22*	Hospitality Studies	Trinity Lutheran College, Room E1
	A23	Technology Studies	Carmel College
	A24	Physical Education	Mt Gravatt SHS, Library Annexe 1
	A25	Home Economics	Loreto College, Room 604/605
	A26*	Information Technology Systems	Yeronga SHS, Room E9
	A27*	Marine Studies	Ormiston College, Somerset Centre, Hall of Fame
	A33*	Science21 (pilot)	St. Hilda's School, Reeves Rooms 9 / 10
	A36	Mathematics A	Cavendish Road SHS, Library Annexe A
	A37	Mathematics B	Moreton Bay College, Rooms C4 and C5
	A38	Mathematics C	Moreton Bay College, Library Seminar Rooms
	A44	Chemistry	Citipointe Christian College, Science Block SC4
	A45	Physics	Carmel College, Chapel
	B02*	French	Mt Gravatt SHS, Room E6
	B03*	German	Mt Gravatt SHS, Room E7
	B05	Japanese	Mt Gravatt SHS, Room F9
	B12	Accounting	Mt Gravatt SHS, Room F18
	B14	Visual Art	Mt Gravatt SHS, Room F20
	B19*	Dance	Mt Gravatt SHS, Library Annex 2
	B20*	Study of Religion	Springwood SHS, D Block, Room 10
	B21	Legal Studies	Cavendish Road SHS, Library Annexe B
	B22	Drama	Metropolitan South Institute of TAFE, Alexandra Hills Campus
	B23*	Chinese	Springwood SHS, D Block, Room 2
	B25*	Business Organisation & Management	Mt Gravatt SHS, Room F14
	B26	Music	Redlands College, Library
	B28	Business Communication & Technologies	Mt Gravatt SHS, Room F11
	B29	Economics	Mt Gravatt SHS, Library Annexe 3
	B34	Geography	Mt Gravatt SHS, Room F4
	B35	English	Loreto College, Room 407
	B38	Ancient History	Loreto College, Room 201
	B39	Modern History	Moreton Bay College, Library
	B40	Film, Television & New Media	Cleveland District SHS, Performing Arts Complex
	B45	English (open trial)	Moreton Bay College, Music Centre Meeting Room
Friday 22 October	B36*	Music Extension	Ormiston College, Somerset College, Hall of Fame
Monday 25 October	B37*	English Extension (Literature)	St Aidan's Anglican Girls School

\* Combined panels



## Combined district review panels

CODE	SUBJECT	COMBINED DISTRICT REVIEW PANEL
A08	Multi-Strand Science	Brisbane East / Brisbane-Ipswich
A18	Engineering Technology	Gold Coast / Brisbane East / Brisbane South / Brisbane-Ipswich
A19	Health Education	Brisbane East / Gold Coast
A21	Agricultural Science	Brisbane South / Brisbane-Ipswich / Brisbane Central / Brisbane East / Gold Coast
A22	Hospitality Studies	Gold Coast / Brisbane South / Brisbane East
A26	Information Technology Systems	Brisbane Central / Brisbane East
A27	Marine Studies	Brisbane East / Brisbane South / Brisbane North / Brisbane Central / Brisbane-Ipswich
A33	Science 21	Gold Coast / Brisbane East / Brisbane South
B02	French	Brisbane East / Gold Coast
B03	German	Brisbane East / Brisbane North / Gold Coast / Sunshine Coast / Townsville
B19	Dance	Brisbane East / Brisbane Central
B20	Study of Religion	Brisbane South / Gold Coast / Brisbane East
B23	Chinese	Brisbane South / Gold Coast / Brisbane East / Townsville / Cairns
B25	Business Organisation & Management	Brisbane East / Brisbane South
B36	Music Extension	Brisbane East / Rockhampton
B37	English Extension (Literature)	Brisbane-Ipswich / Brisbane South / Brisbane East / Toowoomba

## Venue addresses

### Brisbane East district panels

Carmel College  
20–22 Ziegenfusz Road  
THORNLANDS

Cavendish Road State High School  
Cavendish Road  
HOLLAND PARK

Citipointe Christian College  
322 Wecker Road  
MANSFIELD

Cleveland District State High School  
Russell Street  
CLEVELAND

Loreto College  
415 Cavendish Road  
COORPAROO

Metropolitan South Institute of TAFE  
Windemere Road  
ALEXANDRA HILLS

Mt Gravatt State High School  
Loreburn Street  
MT GRAVATT

Moreton Bay College  
450 Woondall Road  
WYNNUM WEST

Ormiston College  
97 Dundas Street West  
ORMISTON

Redlands College  
38 Anson Road  
REDLANDS

### Combined panels managed from another district

St Aidan's Anglican Girls' School  
11 Ruthven Street  
CORINDA

St. Hilda's School  
52 High Street  
SOUTHPORT

Springwood State High School  
Springwood Road  
SPRINGWOOD

The Southport School  
Winchester Street  
SOUTHPORT

Trinity Lutheran College  
641 Ashmore Road  
ASHMORE

Yeronga State High School  
Park Road  
YERONGA



# Brisbane North

Year 12 verification meetings — 18, 22 & 25 October 2010

District review panel meetings commence at 9:00 am

DATE	CODE	SUBJECT	VENUE
Monday 18 October	A06	Biology	Mary MacKillop College, Science Block, Room 29
	A08	Multi-Strand Science	Everton Park SHS, G Block, Room 2
	A13	Graphics	Everton Park SHS, K Block, Room 1
	A16	Information Processing & Technology	Mt Alvernia College, A Block, Room 202
	A18*	Engineering Technology	Anglican Church Grammar School, Magnus 29
	A19*	Health Education	Yeronga SHS, Room G1
	A21*	Agricultural Science	Nambour Christian College, Room Ag-1
	A22*	Hospitality Studies	Everton Park SHS, H Block, Room 4
	A23	Technology Studies	Hillbrook Anglican School, E Block, Room 1
	A24	Physical Education	Everton Park SHS, G Block, Rooms 3 & 4
	A25	Home Economics	Mt Alvernia College, A Block, Room 201
	A26	Information Technology Systems	Everton Park SHS, G Block, Room 5
	A27*	Marine Studies	Ormiston College, Somerset Centre, Hall of Fame
	A33*	Science21 (pilot)	Nambour Christian College, Room N1
	A36	Mathematics A	Everton Park SHS, E Block Common Room
	A37	Mathematics B	Ferny Grove SHS, Maths Block
	A38	Mathematics C	Everton Park SHS, G Block, Room 1
	A44	Chemistry	Everton Park SHS, H Block, Room 5
	A45	Physics	Hillbrook Anglican School, E Block, Room 2
	B02*	French	Nambour Christian College, Room N4
	B03*	German	Mt Gravatt SHS, Room E7
	B05	Japanese	Mary MacKillop College, Lambert House
	B12	Accounting	Mary MacKillop College, Resource Centre
	B14	Visual Art	Craigslea SHS, Library
	B19*	Dance	Everton Park SHS, H Block, Room 12
	B20*	Study of Religion	Mt Alvernia College, Assissi Room
	B21	Legal Studies	Hillbrook Anglican School, Library, Room 5
	B22	Drama	Everton Park SHS, Music Room
	B23*	Chinese	Nambour Christian College, Room B2
	B25*	Business Organisation & Management	Yeronga SHS, Room G7
	B26	Music	Ferny Grove SHS
	B28	Business Communication & Technologies	Everton Park SHS, H Block, Room 6
	B29*	Economics	Hillbrook Anglican School, Library, Room 4
	B34	Geography	Hillbrook Anglican School, Library, Room 6
	B35	English	Hillbrook Anglican School, Library, Room 1
	B38	Ancient History	Hillbrook Anglican School, Library, Room 2
	B39	Modern History	Hillbrook Anglican School, Library, Room 3
	B40*	Film, Television & New Media	Everton Park SHS, H Block, Rooms 1 & 2
	B45	English (open trial)	Everton Park SHS, H Block, Room 15
Friday 22 October	B36	Music Extension	Everton Park SHS, E Block Common Room
Monday 25 October	B37*	English Extension (Literature)	QSA Sunshine Coast District Office

\* Combined panels

## Combined district review panels

CODE	SUBJECT	COMBINED DISTRICT REVIEW PANEL
A18	Engineering Technology	Brisbane Central / Brisbane North / Sunshine Coast / Toowoomba
A19	Health Education	Brisbane Central / Brisbane North
A21	Agricultural Science	Sunshine Coast / Brisbane North / Wide Bay
A22	Hospitality Studies	Brisbane North / Brisbane Central / Rockhampton
A27	Marine Studies	Brisbane East / Brisbane South / Brisbane North / Brisbane Central / Brisbane-Ipswich
A33	Science21 (pilot)	Sunshine Coast / Wide Bay / Brisbane North / Brisbane Central
B02	French	Sunshine Coast / Brisbane North / Wide Bay / Cairns
B03	German	Brisbane East / Brisbane North / Gold Coast / Sunshine Coast / Townsville
B19	Dance	Brisbane North / Rockhampton
B20	Study of Religion	Brisbane North / Sunshine Coast
B23	Chinese	Sunshine Coast / Brisbane North / Wide Bay
B25	Business Organisation & Management	Brisbane Central / Brisbane North
B29	Economics	Brisbane North / Cairns
B37	English Extension (Literature)	Sunshine Coast / Brisbane North / Wide Bay / Rockhampton
B40	Film, Television & New Media	Brisbane North / Townsville

## Venue addresses

### *Brisbane North district panels*

Craigslea State High School  
Hamilton Road  
WEST CHERMSIDE

Everton Park State High School  
668 Stafford Road  
EVERTON PARK

Ferny Grove State High School  
McGinn Road  
FERNY GROVE

Hillbrook Anglican School  
45 Hurdcliffe Street  
ENOGGERA

Mary MacKillop College  
23 Donkin Street  
NUNDAH

Mt Alvernia College  
82 Cremorne Road  
KEDRON

### *Combined panels managed from another district*

Anglican Church Grammar School  
Oaklands Parade  
EAST BRISBANE

Holland Park State High School  
Bapaume Road  
HOLLAND PARK

Mt Gravatt State High School  
Loreburn Street  
MT GRAVATT

Nambour Christian College  
McKenzie Road  
WOOMBYE

Ormiston College  
97 Dundas Street West  
ORMISTON

St Margaret's Anglican Girls School  
11 Petrie Street  
ASCOT

QSA Sunshine Coast District Office  
Shop 3a, 710 Nicklin Way  
CURRIMUNDI

Yeronga State High School  
Park Road  
YERONGA

# Brisbane South

Year 12 verification meetings — 18, 22 & 25 October 2010

District review panel meetings commence at 9:00 am

DATE	CODE	SUBJECT	VENUE
Monday 18 October	A06	Biology	Springwood SHS, E Block, Room 3
	A08	Multi-Strand Science	Springwood SHS, E Block, Room 4
	A13	Graphics	Canterbury College, Graphics Room, N6
	A16	Information Processing & Technology	Springwood SHS, Library Annex 1
	A18*	Engineering Technology	The Southport School, Dodds Building D12
	A19	Health Education	Springwood SHS, Library Annex 3
	A21*	Agricultural Science	Springwood SHS, E Block, Room 8
	A22*	Hospitality Studies	Trinity Lutheran College, Room E1
	A23	Technology Studies	Canterbury College, Library
	A24	Physical Education	Redeemer Lutheran College, Library
	A25	Home Economics	Park Ridge SHS, Room C08
	A26*	Information Technology Systems	Trinity Lutheran College, Room M3
	A27*	Marine Studies	Ormiston College, Somerset Centre, Hall of Fame
	A33*	Science21 (pilot)	St Hilda's School, Reeves Rooms 9/10
	A36	Mathematics A	Springwood SHS, F Block, Room 2
	A37	Mathematics B	Springwood SHS, F Block, Room 1
	A38	Mathematics C	Springwood SHS, Library Annex 2
	A44	Chemistry	Springwood SHS, E Block, Room 1
	A45	Physics	Springwood SHS, E Block, Room 2
	B02*	French	Concordia Lutheran College, Room D3
	B03*	German	Clayfield College, Board Room
	B05	Japanese	Springwood SHS, D Block, Room 6
	B12	Accounting	Canterbury College, H Block Room 10 (Computer Room 1)
	B14	Visual Art	MacGregor SHS, Q Block
	B19	Dance	Springwood SHS, H Block, Room 3
	B20*	Study of Religion	Springwood SHS, D Block, Room 10
	B21	Legal Studies	Springwood SHS, Kd Block, Room 2
	B22	Drama	Springwood SHS, JB05 (Performing Arts Auditorium)
	B23*	Chinese	Springwood SHS, D Block, Room 2
	B25*	Business Organisation & Management	Mt Gravatt SHS, Room F14
	B26	Music	Springwood SHS, Room JB01
	B28	Business Communication & Technologies	Rosedale SHS, Home Economics Dining Room
	B29	Economics	Springwood SHS, D Block, Room 8
	B34	Geography	Springwood SHS, F Block, Room 4
	B35	English	Canterbury College, Senior Library
	B38	Ancient History	Park Ridge SHS, Room V14
	B39	Modern History	Canterbury College, Senior Library
	B40	Film, Television & New Media	Springwood SHS, Room JB04
	B45	English (open trial)	Springwood SHS, H Block, Room 4
Friday 22 October	B36*	Music Extension	Canterbury College, Arts Centre, M1 Level 2
Monday 25 October	B37*	English Extension (Literature)	St Aidan's Anglican Girls' School

\* Combined panels

## Combined district review panels

CODE	SUBJECT	COMBINED DISTRICT REVIEW PANEL
A18	Engineering Technology	Gold Coast / Brisbane East / Brisbane South / Brisbane-Ipswich
A21	Agricultural Science	Brisbane South / Brisbane-Ipswich / Brisbane Central / Brisbane East / Gold Coast
A22	Hospitality Studies	Gold Coast / Brisbane South / Brisbane East
A26	Information Technology Systems	Gold Coast / Brisbane South
A27	Marine Studies	Brisbane East / Brisbane South / Brisbane North / Brisbane Central / Brisbane-Ipswich
A33	Science21 (pilot)	Gold Coast / Brisbane East / Brisbane South
B02	French	Toowoomba / Brisbane-Ipswich / Brisbane South / Mackay
B03	German	Brisbane Central / Brisbane South / Mackay / Cairns
B20	Study of Religion	Brisbane South / Gold Coast / Brisbane East
B23	Chinese	Brisbane South / Gold Coast / Brisbane East / Townsville / Cairns
B25	Business Organisation & Management	Brisbane East / Brisbane South
B36	Music Extension	Brisbane South / Cairns
B37	English Extension (Literature)	Brisbane-Ipswich / Toowoomba / Brisbane South / Brisbane East

## Venue addresses

### *Brisbane South district panels*

Canterbury College  
Old Logan Village Road  
WATERFORD

MacGregor State High School  
Blackwattle Street  
MACGREGOR

Park Ridge State High School  
Lancewood Street  
PARK RIDGE

Redeemer Lutheran College  
Rochedale Road  
ROCHEDALE

Rochedale State High School  
Priestdale Road  
ROCHEDALE

Springwood State High School  
Springwood Road  
SPRINGWOOD

### *Combined panels managed from another district*

Clayfield College  
Gregory Street  
CLAYFIELD

Concordia Lutheran College  
154 Stephen Street  
TOOWOOMBA

Mt Gravatt State High School  
Loreburn Street  
MT GRAVATT

Ormiston College  
97 Dundas Street West  
ORMISTON

St Aidan's Anglican Girls' School  
11 Ruthven Street  
CORINDA

St Hilda's School  
52 High Street  
SOUTHPORT

The Southport School  
Winchester Street  
SOUTHPORT

Trinity Lutheran College  
641 Ashmore Road  
ASHMORE



# Brisbane–Ipswich

Year 12 verification meetings — 18, 22 & 25 October 2010

District review panel meetings commence at 9:00 am

DATE	CODE	SUBJECT	VENUE
Monday 18 October	A06	Biology	Ipswich Girls' Grammar School, Room P101
	A08*	Multi-Strand Science	Mt Gravatt SHS, Room F12
	A13	Graphics	Ipswich Grammar School, Classroom Block, Room 15
	A16	Information Processing & Technology	Ipswich Girls' Grammar School, Room P102
	A18*	Engineering Technology	The Southport School, Dodds Building, Room D12
	A19*	Health Education	St Mary's College, Ipswich, Room MC11
	A21*	Agricultural Science	Springwood SHS, E Block, Room 8
	A22*	Hospitality Studies	Concordia Lutheran College, Room B7
	A23	Technology Studies	St Mary's College, Ipswich, Room MC12
	A24	Physical Education	Ipswich Grammar School, Auditorium
	A25	Home Economics	Ipswich Grammar School, Classroom Block, Room 10
	A26*	Information Technology Systems	Ipswich Grammar School, Classroom Block, Room H2
	A27*	Marine Studies	Ormiston College, Somerset Centre, Hall of Fame
	A33*	Science21 (pilot)	Concordia Lutheran College, Room S3
	A36	Mathematics A	Centenary SHS, Room GS19
	A37	Mathematics B	Ipswich Girls' Grammar School, Room P103
	A38	Mathematics C	Ipswich Girls' Grammar School, Room P104
	A44	Chemistry	Ipswich Girls' Grammar School, Room P105
	A45	Physics	Ipswich Girls' Grammar School, Room P106
	B02*	French	Concordia Lutheran College, Room D3
	B03*	German	Concordia Lutheran College, Room A8
	B05	Japanese	St Mary's College, Ipswich, Room MC10
	B12	Accounting	Ipswich Grammar School, Classroom Block, Room 12
	B14	Visual Art	Ipswich Grammar School, Classroom Block, Room 4
	B19*	Dance	St Mary's College, Ipswich, Room MC9
	B20*	Study of Religion	Concordia Lutheran College, Room B9
	B21	Legal Studies	Ipswich Girls' Grammar School, Room P107
	B22	Drama	St Mary's College, Ipswich, Room MC8
	B23*	Chinese	Villanova College, Room M4
	B25*	Business Organisation & Management	Ipswich Girls' Grammar School, Walker Building, Room 5A2
	B26	Music	Ipswich Grammar School, Classroom Block, Room 11
	B28	Business Communication & Technologies	Ipswich Grammar School, Classroom Block, Room 13
	B29	Economics	Ipswich Grammar School, Classroom Block, Room H1
	B34	Geography	Ipswich Grammar School, Classroom Block, Room 14
	B35	English	Westside Christian College
	B38	Ancient History	St Mary's College, Ipswich, Room MC2
	B39	Modern History	St Mary's College, Ipswich, Room MC1
	B40*	Film, Television & New Media	Centenary SHS, Room FT02
	B45	English (open trial)	Ipswich Girls' Grammar School, Room M104
Thursday 21 October	B36*	Music Extension	Forest Lake College, Campus Resource Centre
Monday 25 October	B37*	English Extension (Literature)	St Aidan's Anglican Girls' School

\* Combined panels

## Combined district review panels

CODE	SUBJECT	COMBINED DISTRICT REVIEW PANEL
A08	Multi-Strand Science	Brisbane East / Brisbane-Ipswich
A18	Engineering Technology	Gold Coast / Brisbane East / Brisbane South / Brisbane-Ipswich
A19	Health Education	Brisbane-Ipswich / Toowoomba
A21	Agricultural Science	Brisbane South / Brisbane-Ipswich / Brisbane Central / Brisbane East / Gold Coast
A22	Hospitality Studies	Toowoomba / Brisbane-Ipswich / Cairns
A26	Information Technology Systems	Brisbane-Ipswich / Toowoomba
A27	Marine Studies	Brisbane East / Brisbane South / Brisbane North / Brisbane Central / Brisbane-Ipswich
A33	Science21 (pilot)	Toowoomba / Brisbane-Ipswich
B02	French	Toowoomba / Brisbane-Ipswich / Brisbane South / Mackay
B03	German	Toowoomba / Brisbane-Ipswich / Wide Bay / Rockhampton
B19	Dance	Brisbane-Ipswich / Toowoomba
B20	Study of Religion	Toowoomba / Brisbane-Ipswich
B23	Chinese	Brisbane Central / Brisbane-Ipswich / Toowoomba / Rockhampton / Mackay
B25	Business Organisation & Management	Brisbane-Ipswich / Toowoomba
B36	Music Extension	Brisbane-Ipswich / Townsville
B37	English Extension (Literature)	Brisbane-Ipswich / Toowoomba / Brisbane South / Brisbane East
B40	Film, Television & New Media	Brisbane-Ipswich / Toowoomba

## Venue addresses

### *Brisbane-Ipswich district panels*

Centenary State High School  
1 Moolanda Street  
JINDALEE

Forest Lake College  
College Avenue  
FOREST LAKE

Ipswich Girls' Grammar School  
Cnr Queen Victoria Parade & Chermiside Road  
IPSWICH

Ipswich Grammar School  
Darling Street  
IPSWICH

St Aidan's Anglican Girls' School  
11 Ruthven Street  
CORINDA

St Mary's College, Ipswich  
Mary Street  
IPSWICH

Westside Christian College  
65 Stuart Street  
GOODNA

### *Combined panels managed from another district*

Concordia Lutheran College  
154 Stephan Street  
TOOWOOMBA

Mt Gravatt State High School  
Loreburn Street  
MT GRAVATT

Ormiston College  
97 Dundas Street West  
ORMISTON

Springwood State High School  
Springwood Road  
SPRINGWOOD

The Southport School  
Winchester Street  
SOUTHPORT

Villanova College  
24 Sixth Avenue  
COORPAROO

### District review panel meetings commence at 9:00 am

DATE	CODE	SUBJECT	VENUE
Monday 18 October	A06	Biology	Woree SHS, G Block Room G4
	A08	Multi-Strand Science	Woree SHS, C Block Room C4/5
	A13	Graphics	Woree SHS, E Block Room E1
	A16	Information Processing & Technology	Woree SHS, B Block Room B1
	A18*	Engineering Technology	Rockhampton SHS, Room A114
	A19*	Health Education	Woree SHS, C Block Room C4/5
	A21*	Agricultural Science	Rockhampton SHS, Room K01
	A22*	Hospitality Studies	Concordia Lutheran College, Room B7
	A23*	Technology Studies	Woree SHS, J Block Room J1
	A24	Physical Education	Woree SHS, L Block Room L2
	A25	Home Economics	Woree SHS, D Block Room D2
	A26*	Information Technology Systems	St Margaret Mary's College, Room 10.5
	A27*	Marine Studies	Woree SHS, Q Block Room Q4
	A33*	Science21 (pilot)	Woree SHS, C Block Room C4/5
	A36	Mathematics A	Woree SHS, L Block Room L3
	A37	Mathematics B	Woree SHS, L Block Room L4
	A38	Mathematics C	Woree SHS, Q Block Room Q5
	A44	Chemistry	Woree SHS, G Block Room G2
	A45	Physics	Woree SHS, G Block Room G3
	B02*	French	Nambour Christian College, Room N4
	B03*	German	Clayfield College, Board Room
	B05	Japanese	Woree SHS, C Block Room C6
	B12	Accounting	Woree SHS, J Block Room J2
	B14	Visual Art	Woree SHS, E Block Room E2
	B19*	Dance	Woree SHS, C Block Room C2
	B20*	Study of Religion	St Margaret Mary's College, Room 8.3
	B21	Legal Studies	Woree SHS, Q Block Room Q6
	B22	Drama	Woree SHS, C Block Room C3
	B23*	Chinese	Springwood SHS, D Block, Room 2
	B25*	Business Organisation & Management	Woree SHS, B Block Room B1
	B26	Music	Woree SHS, C Block Room C1
	B28	Business Communication & Technologies	Woree SHS, J Block Room J1
	B29*	Economics	Hillbrook Anglican School, Library, Room 4
	B34	Geography	Woree SHS, Q Block Room Q3
	B35	English	Woree SHS, D Block Room D3
	B38	Ancient History	Woree SHS, Q Block Room Q3
	B39	Modern History	Woree SHS, Q Block Room Q3
	B40	Film, Television & New Media	Woree SHS, Q Block Room Q5/6
	B45	English (open trial)	Woree SHS, D Block Room D4
Friday 22 October	B36*	Music Extension	Canterbury College, Arts Centre, M1 Level 2
Monday 25 October	B37*	English Extension (Literature)	QSA Townsville District Office

\* Combined panels



## Combined district review panels

CODE	SUBJECT	COMBINED DISTRICT REVIEW PANEL
A18	Engineering Technology	Rockhampton / Cairns / Townsville / Mackay / Wide Bay
A19	Heath Education	Cairns / Townsville / Mackay / Rockhampton
A21	Agricultural Science	Rockhampton / Mackay / Townsville / Cairns
A22	Hospitality Studies	Toowoomba / Brisbane-Ipswich / Cairns
A23	Technology Studies	Cairns / Townsville
A26	Information Technology Systems	Townsville / Cairns
A27	Marine Studies	Cairns / Townsville / Toowoomba
A33	Science21 (pilot)	Cairns / Townsville / Mackay / Rockhampton
B02	French	Sunshine Coast / Brisbane North / Wide Bay / Cairns
B03	German	Brisbane Central / Brisbane South / Mackay / Cairns
B19	Dance	Cairns / Townsville / Mackay
B20	Study of Religion	Townsville / Cairns
B23	Chinese	Brisbane South / Gold Coast / Brisbane East / Townsville / Cairns
B25	Business Organisation & Management	Cairns / Townsville / Mackay / Rockhampton
B29	Economics	Brisbane North / Cairns
B36	Music Extension	Brisbane South / Cairns
B37	English Extension (Literature)	Townsville / Mackay / Cairns

## Venue addresses

### Cairns district panels

Woree State High School  
Rigg Street  
WOREE

### Combined panels managed from another district

Canterbury College  
Old Logan Village Road  
WATERFORD

Concordia Lutheran College  
154 Stephan Street  
TOOWOOMBA

Clayfield College  
Gregory Street  
CLAYFIELD

Hillbrook Anglican School  
45 Hurdcliffe Street  
ENOGGERA

Nambour Christian College  
McKenzie Road  
WOOMBYE

QSA Townsville District Office  
Heatley Secondary College  
Hanlon Street  
HEATLEY (Access via Dalrymple Service Road)

Rockhampton State High School  
Campbell Street  
ROCKHAMPTON

Springwood State High School  
Springwood Road  
SPRINGWOOD

St Margaret Mary's College  
1-9 Crowle Street  
HYDE PARK

# Gold Coast

Year 12 verification meetings — 18, 22 & 25 October 2010

District review panel meetings commence at 9:00 am

DATE	CODE	SUBJECT	VENUE
Monday 18 October	A06	Biology	The Southport School, Dodds Building, Rooms D1&2
	A08	Multi-Strand Science	All Saints Anglican School, Room R2R04
	A13	Graphics	Coomera Anglican School, Room T2
	A16	Information Processing & Technology	The Southport School, Dodds Building, Rooms D10&11
	A18*	Engineering Technology	The Southport School, Dodds Building, Room D12
	A19*	Health Education	Mt Gravatt SHS, Room F5
	A21*	Agricultural Science	Springwood SHS, E Block, Room 8
	A22*	Hospitality Studies	Trinity Lutheran College, Room E1
	A23	Technology Studies	The Southport School, Dodds Building, Room D14
	A24	Physical Education	All Saints Anglican School, Room R1R02
	A25	Home Economics	Trinity Lutheran College, Textiles Room E5
	A26*	Information Technology Systems	Trinity Lutheran College, Room M3
	A27	Marine Studies	St Hilda's School, Reeves Room 6
	A33*	Science21 (pilot)	St Hilda's School, Reeves Rooms 9/10
	A36	Mathematics A	Trinity Lutheran College, Room M2
	A37	Mathematics B	St Hilda's School, Reeves Rooms 13/14
	A38	Mathematics C	Trinity Lutheran College, Room M6
	A44	Chemistry	The Southport School, Dodds Building, Room D3&4
	A45	Physics	Trinity Lutheran College, Room M1
	B02*	French	Mt Gravatt SHS, Room E6
	B03*	German	Mt Gravatt SHS, Room E7
	B05	Japanese	St Hilda's School, Reeves Rooms 15/16
	B12	Accounting	Trinity Lutheran College, Library L1
	B14	Visual Art	Miami SHS, Art Block
	B19	Dance	St Hilda's School, Reeves Rooms 11&12
	B20*	Study of Religion	Springwood SHS, D Block, Room 10
	B21	Legal Studies	The Southport School, Dodds Building, Room D8&9
	B22	Drama	Trinity Lutheran College, Room E3
	B23*	Chinese	Springwood SHS, D Block, Room 2
	B25	Business Organisation & Management	All Saints Anglican School, Room R2R03
	B26	Music	St Hilda's School, Rosemary Hughes Room
	B28	Business Communication & Technologies	All Saints Anglican School, Room R1R01
	B29	Economics	The Southport School, Dodds Building, Room D5&6
	B34	Geography	All Saints Anglican School, Room R2R05
	B35	English	St Hilda's School, Reeves Room 7
	B38	Ancient History	St Hilda's School, Boardroom End Rosemary Hughes Room
	B39	Modern History	All Saints Anglican School, Room R2R06
	B40	Film, Television & New Media	Varsity College, FTV Room
	B45	English (open trial)	The Southport School, Dodds Building, Room D16
Friday 22 October	B36	Music Extension	QSA Gold Coast District Office
Monday 25 October	B37	English Extension (Literature)	QSA Gold Coast District Office

\* Combined panels

## Combined district review panels

CODE	SUBJECT	COMBINED DISTRICT REVIEW PANEL
A18	Engineering Technology	Gold Coast / Brisbane East / Brisbane South / Brisbane-Ipswich
A19	Health Education	Brisbane East / Gold Coast
A21	Agricultural Science	Brisbane South / Brisbane-Ipswich / Brisbane Central / Brisbane East / Gold Coast
A22	Hospitality Studies	Gold Coast / Brisbane South / Brisbane East
A26	Information Technology Systems	Gold Coast / Brisbane South
A33	Science21 (pilot)	Gold Coast / Brisbane East / Brisbane South
B02	French	Brisbane East / Gold Coast
B03	German	Brisbane East / Brisbane North / Gold Coast / Sunshine Coast / Townsville
B20	Study of Religion	Brisbane South / Gold Coast / Brisbane East
B23	Chinese	Brisbane South / Gold Coast / Brisbane East / Townsville / Cairns

## Venue addresses

### Gold Coast district panels

All Saints Anglican College  
Highfield Drive  
MERRIMAC

Coomera Anglican College  
Days Road  
COOMERA

Miami State High School  
2137 – 2036 Gold Coast Highway  
MIAMI

QSA Gold Coast District Office  
1 / 8 Short Street  
SOUTHPORT

St Hilda's School  
52 High Street  
SOUTHPORT

The Southport School  
Winchester Street  
SOUTHPORT

Trinity Lutheran College  
641 Ashmore Road  
ASHMORE

Varsity College  
Varsity Parade and Assembly Drive  
VARSITY LAKES

### Combined panels managed from another district

Mt Gravatt State High School  
Loreburn Street  
MT GRAVATT

Springwood State High School  
Springwood Road  
SPRINGWOOD

### District review panel meetings commence at 9:00 am

DATE	CODE	SUBJECT	VENUE
Monday 18 October	A06	Biology	St Patrick's Senior College, Room D15
	A08	Multi-Strand Science	St Patrick's Senior College, Room D19
	A13	Graphics	Mackay North SHS, 900 Block, Room 901
	A16	Information Processing & Technology	St Patrick's Senior College, Room C4
	A18*	Engineering Technology	Rockhampton SHS, Room A114
	A19*	Health Education	Woree SHS, C Block Room C4/5
	A21*	Agricultural Science	Rockhampton SHS, Room K01
	A22*	Hospitality Studies	Nambour Christian College, Room H4
	A23*	Technology Studies	St Patrick's Senior College, Room C24
	A24	Physical Education	Pioneer SHS, Library, Reading Room 2
	A25	Home Economics	St Patrick's Senior College, Room A3
	A26*	Information Technology Systems	St Patrick's Senior College, Room C3
	A27*	Marine Studies	St Patrick's Senior College, Room D16
	A33*	Science21 (pilot)	Woree SHS, C Block Room C4/5
	A36	Mathematics A	Pioneer SHS, N Block, Room 6
	A37	Mathematics B	Mackay North SHS, Library
	A38	Mathematics C	St Patrick's Senior College, Room D7
	A44	Chemistry	St Patrick's Senior College, Room C23
	A45	Physics	St Patrick's Senior College, Room D17
	B02*	French	Concordia Lutheran College, Room D3
	B03*	German	Clayfield College, Board Room
	B05*	Japanese	St Margaret Mary's College, Room 8.5
	B12	Accounting	St Patrick's Senior College, Room A4
	B14	Visual Art	St Patrick's Senior College, Room A5
	B19*	Dance	Woree SHS, C Block Room C2
	B20*	Study of Religion	The Rockhampton Grammar School, Room M2
	B21	Legal Studies	St Patrick's Senior College, Room A2
	B22	Drama	St Patrick's Senior College, Room D6
	B23*	Chinese	Villanova College, Room M4
	B25*	Business Organisation & Management	Woree SHS, B Block Room B1
	B26	Music	Mackay North SHS, 1400 Block, Music Room 1401
	B28	Business Communication & Technologies	Pioneer SHS, N Block, Room 7
	B29*	Economics	St Margaret Mary's College, Room 8.4
	B34	Geography	St Patrick's Senior College, Room C25
	B35	English	St Patrick's Senior College, Room C29
	B38	Ancient History	Pioneer SHS, Library, Reading Room 1
	B39	Modern History	St Patrick's Senior College, Room D5
	B40*	Film, Television & New Media	Nambour Christian College, Room G3
	B45	English (open trial)	St Patrick's Senior College, Common Room
Friday 22 October	B36*	Music Extension	QSA Toowoomba District Office, Room B2
Monday 25 October	B37*	English Extension (Literature)	QSA Townsville District Office

\* Combined panels

## Combined district review panels

CODE	SUBJECT	COMBINED DISTRICT REVIEW PANEL
A18	Engineering Technology	Rockhampton / Cairns / Townsville / Mackay / Wide Bay
A19	Health Education	Cairns / Townsville / Mackay / Rockhampton
A21	Agricultural Science	Rockhampton / Mackay / Townsville / Cairns
A22	Hospitality Studies	Sunshine Coast / Wide Bay / Mackay / Townsville
A23	Technology Studies	Mackay / Rockhampton
A26	Information Technology Systems	Mackay / Rockhampton
A27	Marine Studies	Mackay / Rockhampton
A33	Science21 (pilot)	Cairns / Townsville / Mackay / Rockhampton
B02	French	Toowoomba / Brisbane-Ipswich / Brisbane South / Mackay
B03	German	Brisbane Central / Brisbane South / Mackay / Cairns
B05	Japanese	Townsville / Mackay
B19	Dance	Cairns / Townsville / Mackay
B20	Study of Religion	Rockhampton / Wide Bay / Mackay
B23	Chinese	Brisbane Central / Brisbane-Ipswich / Toowoomba / Rockhampton / Mackay
B25	Business Organisation & Management	Cairns / Townsville / Mackay / Rockhampton
B29	Economics	Townsville / Mackay
B36	Music Extension	Toowoomba / Mackay
B37	English Extension (Literature)	Townsville / Mackay / Cairns
B40	Film / Television & New Media	Sunshine Coast / Mackay

## Venue addresses

### Mackay district panels

Mackay North State High School  
Valley Street  
NORTH MACKAY

Pioneer State High School  
Bedford Road  
ANDERGROVE

St Patrick's Senior College  
Corner Gregory and River Streets  
MACKAY

### Combined panels managed from another district

Concordia Lutheran College  
154 Stephen Street  
TOOWOOMBA

Clayfield College  
Gregory Street  
CLAYFIELD

Nambour Christian College  
McKenzie Road  
WOOMBYE

QSA Toowoomba District Office  
B Block Toowoomba North State School  
Taylor and Mort Street  
TOOWOOMBA

QSA Townsville District Office  
Heatley Secondary College  
Hanlon Street (Access via Dalrymple Service Road)  
HEATLEY

Rockhampton State High School  
Campbell Street  
ROCKHAMPTON

St Margaret Mary's College  
1-9 Crowle Street  
HYDE PARK

The Rockhampton Grammar School  
Archer Street  
ROCKHAMPTON

Villanova College  
Sixth Avenue  
COORPAROO

Woree State High School  
Rigg Street  
WOREE



# Rockhampton

Year 12 verification meetings — 18, 22 & 25 October 2010

District review panel meetings commence at 9:00 am

DATE	CODE	SUBJECT	VENUE
Monday 18 October	A06	Biology	Rockhampton SHS, Room A09
	A08	Multi-Strand Science	Rockhampton SHS, Room A110
	A13	Graphics	Rockhampton SHS, Room A012
	A16	Information Processing & Technology	Rockhampton SHS, Room A17
	A18*	Engineering Technology	Rockhampton SHS, Room A114
	A19*	Health Education	Woree SHS, C Block, Room C4/5
	A21*	Agricultural Science	Rockhampton SHS, Room K01
	A22*	Hospitality Studies	Everton Park SHS, H Block, Room 4
	A23*	Technology Studies	St Patrick's Senior College, Room C24
	A24	Physical Education	Rockhampton SHS, Annex A Library
	A25	Home Economics	Rockhampton SHS, Annex B Library
	A26*	Information Technology Systems	St Patrick's Senior College, Room C3
	A27*	Marine Studies	St Patrick's Senior College, Room D16
	A33*	Science21 (pilot)	Woree SHS, C Block Room C4/5
	A36	Mathematics A	Rockhampton SHS, Room A07
	A37	Mathematics B	Rockhampton SHS, Room A18
	A38	Mathematics C	Rockhampton SHS, Room A115
	A44	Chemistry	Rockhampton SHS, Room A08
	A45	Physics	Rockhampton SHS, Room A119
	B02*	French	Yeronga SHS, Room G8
	B03*	German	Concordia Lutheran College, Room A8
	B05	Japanese	The Rockhampton Grammar School, Room M7
	B12	Accounting	The Rockhampton Grammar School, Room B1
	B14	Visual Art	The Rockhampton Grammar School, Room B5
	B19*	Dance	Everton Park SHS, H Block, Room 12
	B20*	Study of Religion	The Rockhampton Grammar School, Room M2
	B21	Legal Studies	The Rockhampton Grammar School, Room B4
	B22	Drama	The Rockhampton Grammar School, Room Music 2
	B23*	Chinese	Villanova College, Room M4
	B25*	Business Organisation & Management	Woree SHS, B Block, Room B1
	B26	Music	The Rockhampton Grammar School, Room Music 1
	B28	Business Communication & Technologies	The Rockhampton Grammar School, Junior Library Room
	B29*	Economics	Anglican Church Grammar School, Magnus 26
	B34	Geography	The Rockhampton Grammar School, Room B3
	B35	English	The Rockhampton Grammar School, Room M3
	B38	Ancient History	The Rockhampton Grammar School, Room B2
	B39	Modern History	The Rockhampton Grammar School, Room M1
	B40*	Film, Television & New Media	Aldridge SHS, Room D10
	B45	English (open trial)	The Rockhampton Grammar School, Room M4
Friday 22 October	B36*	Music Extension	Ormiston College, Somerset College, Hall of Fame
Monday 25 October	B37*	English Extension (Literature)	QSA Sunshine Coast District Office

\* Combined panels

## Combined district review panels

CODE	SUBJECT	COMBINED DISTRICT REVIEW PANEL
A18	Engineering Technology	Rockhampton / Cairns / Townsville / Mackay / Wide Bay
A19	Health Education	Cairns / Townsville / Mackay / Rockhampton
A21	Agricultural Science	Rockhampton / Mackay / Townsville / Cairns
A22	Hospitality Studies	Brisbane North / Brisbane Central / Rockhampton
A23	Technology Studies	Mackay / Rockhampton
A26	Information Technology Systems	Mackay / Rockhampton
A27	Marine Studies	Mackay / Rockhampton
A33	Science21 (pilot)	Cairns / Townsville / Mackay / Rockhampton
B02	French	Brisbane Central / Rockhampton / Townsville
B03	German	Toowoomba / Brisbane-Ipswich / Wide Bay / Rockhampton
B19	Dance	Brisbane North / Rockhampton
B20	Study of Religion	Rockhampton / Wide Bay / Mackay
B23	Chinese	Brisbane Central / Brisbane-Ipswich / Toowoomba / Rockhampton / Mackay
B25	Business Organisation & Management	Cairns / Townsville / Mackay / Rockhampton
B29	Economics	Brisbane Central / Rockhampton
B36	Music Extension	Brisbane East / Rockhampton
B37	English Extension (Literature)	Sunshine Coast / Brisbane North / Wide Bay / Rockhampton
B40	Film, Television & New Media	Wide Bay / Rockhampton

## Venue addresses

### Rockhampton district panels

The Rockhampton Grammar School  
Archer Street  
ROCKHAMPTON

Rockhampton State High School  
Campbell Street  
ROCKHAMPTON

### Combined panels managed from another district

Aldridge State High School  
Boys Avenue  
MARYBOROUGH

Anglican Church Grammar School  
Oaklands Parade  
EAST BRISBANE

Concordia Lutheran College  
154 Stephen Street  
TOOWOOMBA

Everton Park State High School  
668 Stafford Road  
EVERTON PARK

Ormiston College  
97 Dundas Street West  
ORMISTON

QSA Sunshine Coast District Office  
Shop 3a, 710 Nicklin Way  
CURRIMUNDI

St Patrick's Senior College  
Corner Gregory Street and River Streets  
MACKAY

Villanova College  
24 Sixth Avenue  
COORPAROO

Yeronga State High School  
Park Road  
YERONGA

Woree State High School  
Rigg Street  
WOREE



# Sunshine Coast

Year 12 verification meetings — 18, 22 & 25 October 2010

District review panel meetings commence at 9:00 am

DATE	CODE	SUBJECT	VENUE
Monday 18 October	A06	Biology	Nambour Christian College, Room D2
	A08	Multi-Strand Science	Nambour Christian College, Room A2
	A13	Graphics	Nambour Christian College, Room K1
	A16	Information Processing & Technology	Nambour Christian College, Room M1
	A18*	Engineering Technology	Anglican Church Grammar School, Magnus 29
	A19*	Health Education	Nambour Christian College, Room C4
	A21*	Agricultural Science	Nambour Christian College, Room Ag-1
	A22*	Hospitality Studies	Nambour Christian College, Room H4
	A23	Technology Studies	Nambour Christian College, Room C3
	A24	Physical Education	Nambour Christian College, Room C2
	A25	Home Economics	Nambour Christian College, Room C5
	A26*	Information Technology Systems	Nambour Christian College, Room H1
	A27	Marine Studies	Nambour Christian College, Room N2
	A33*	Science21 (pilot)	Nambour Christian College, Room N1
	A36	Mathematics A	Nambour Christian College, Room J1
	A37	Mathematics B	Nambour Christian College, Room J2
	A38	Mathematics C	Nambour Christian College, Room H5
	A44	Chemistry	Nambour Christian College, Room N8
	A45	Physics	Nambour Christian College, Room N5
	B02*	French	Nambour Christian College, Room N4
	B03*	German	Mt Gravatt SHS, Room E7
	B05*	Japanese	Nambour Christian College, Room A1
	B12	Accounting	Nambour Christian College, Room D10
	B14	Visual Art	Nambour Christian College, Room K3
	B19*	Dance	Nambour Christian College, Lib.1
	B20*	Study of Religion	Mt Alvernia College, Assissi Room
	B21	Legal Studies	Nambour Christian College, Room N7
	B22	Drama	Nambour Christian College, Lib. Senior
	B23*	Chinese	Nambour Christian College, Room B2
	B25*	Business Organisation & Management	Nambour Christian College, Room B1
	B26	Music	Nambour Christian College, Room G1
	B28	Business Communication & Technologies	Nambour Christian College, Room K2
	B29*	Economics	Nambour Christian College, Room N6
	B34	Geography	Nambour Christian College, Room N10
	B35	English	Nambour Christian College, Room K4
	B38	Ancient History	Nambour Christian College, Room H2
	B39	Modern History	Nambour Christian College, Room H3
	B40*	Film, Television & New Media	Nambour Christian College, Room G3
	B45	English	Nambour Christian College, Room N9
Friday 22 October	B36*	Music Extension	QSA Sunshine Coast District Office
Monday 25 October	B37*	English Extension (Literature)	QSA Sunshine Coast District Office

\* Combined panels

## Combined district review panels

CODE	SUBJECT	COMBINED DISTRICT REVIEW PANEL
A18	Engineering Technology	Brisbane Central / Brisbane North / Sunshine Coast / Toowoomba
A19	Health Education	Sunshine Coast / Wide Bay
A21	Agricultural Science	Sunshine Coast / Brisbane North / Wide Bay
A22	Hospitality Studies	Sunshine Coast / Wide Bay / Mackay / Townsville
A26	Information Technology Systems	Sunshine Coast / Wide Bay
A33	Science21 (pilot)	Sunshine Coast / Wide Bay / Brisbane North / Brisbane Central
B02	French	Sunshine Coast / Brisbane North / Wide Bay / Cairns
B03	German	Brisbane East / Brisbane North / Gold Coast / Sunshine Coast / Townsville
B05	Japanese	Sunshine Coast / Wide Bay
B19	Dance	Sunshine Coast / Wide Bay
B20	Study of Religion	Brisbane North / Sunshine Coast
B23	Chinese	Sunshine Coast / Brisbane North / Wide Bay
B25	Business Organisation & Management	Sunshine Coast / Wide Bay
B29	Economics	Sunshine Coast / Wide Bay
B36	Music Extension	Sunshine Coast / Wide Bay
B37	English Extension (Literature)	Sunshine Coast / Brisbane North / Wide Bay / Rockhampton
B40	Film, Television & New Media	Sunshine Coast / Mackay

## Venue addresses

### *Sunshine Coast district panels*

Nambour Christian College  
McKenzie Road  
WOOMBYE

QSA Sunshine Coast District Office  
Shop 3a, 710 Nicklin Way  
CURRIMUNDI

### *Combined panels managed from another district*

Anglican Church Grammar School  
Oaklands Parade  
EAST BRISBANE

Mt Alvernia College  
82 Cremorne Road  
KEDRON

Mt Gravatt State High School  
Loreburn Street  
MT GRAVATT

# Toowoomba

Year 12 verification meetings — 18, 22 & 25 October 2010

District review panel meetings commence at 9:00 am

DATE	CODE	SUBJECT	VENUE
Monday 18 October	A06	Biology	Concordia Lutheran College, Room S4
	A08	Multi-Strand Science	Concordia Lutheran College, Room S5
	A13	Graphics	Concordia Lutheran College, Room C2
	A16	Information Processing & Technology	Concordia Lutheran College, Room D1
	A18*	Engineering Technology	Anglican Church Grammar School, Magnus 29
	A19*	Health Education	St Mary's College, Ipswich, Room MC11
	A21	Agricultural Science	Concordia Lutheran College, Room A3
	A22*	Hospitality Studies	Concordia Lutheran College, Room B7
	A23	Technology Studies	Concordia Lutheran College, Room D4
	A24	Physical Education	Concordia Lutheran College, Room M13
	A25	Home Economics	Concordia Lutheran College, Room B4
	A26*	Information Technology Systems	Ipswich Grammar School, Classroom Block, Room H2
	A27*	Marine Studies	Woree SHS, Q Block Room Q4
	A33*	Science21 (pilot)	Concordia Lutheran College, Room S3
	A36	Mathematics A	Concordia Lutheran College, Room B5
	A37	Mathematics B	Concordia Lutheran College, Room D6
	A38	Mathematics C	Concordia Lutheran College, Room B6
	A44	Chemistry	Concordia Lutheran College, Room S1
	A45	Physics	Concordia Lutheran College, Room S2
	B02*	French	Concordia Lutheran College, Room D3
	B03*	German	Concordia Lutheran College, Room A8
	B05	Japanese	Concordia Lutheran College, Room A6
	B12	Accounting	Concordia Lutheran College, Room D2
	B14	Visual Art	Concordia Lutheran College, Room A9/10
	B19*	Dance	St Mary's College, Ipswich, Room MC9
	B20*	Study of Religion	Concordia Lutheran College, Room B9
	B21	Legal Studies	Concordia Lutheran College, Room A4
	B22	Drama	Concordia Lutheran College, Room A2
	B23*	Chinese	Villanova College, Room M4
	B25*	Business Organisation & Management	Ipswich Girls' Grammar School, Walker Building, Room 5A2
	B26	Music	Concordia Lutheran College, Room M1
	B28	Business Communication & Technologies	Concordia Lutheran College, Room A7
	B29	Economics	Concordia Lutheran College, Room A5
	B34	Geography	Concordia Lutheran College, Room B3
	B35	English	Concordia Lutheran College, Library
	B38	Ancient History	Concordia Lutheran College, Room B10
	B39	Modern History	Concordia Lutheran College, Room B8
	B40*	Film, Television & New Media	Centenary SHS, Room FT02
	B45	English (open trial)	Concordia Lutheran College, Library
Friday 22 October	B36*	Music Extension	QSA Toowoomba District Office, Room B2
Monday 25 October	B37*	English Extension (Literature)	St Aidan's Anglican Girls' School

\* Combined panels

## Combined district review panels

CODE	SUBJECT	COMBINED DISTRICT REVIEW PANEL
A18	Engineering Technology:	Brisbane Central / Brisbane North / Sunshine Coast / Toowoomba
A19	Health Education	Brisbane-Ipswich / Toowoomba
A22	Hospitality Studies	Toowoomba / Brisbane-Ipswich / Cairns
A26	Information Technology Systems	Brisbane-Ipswich / Toowoomba
A27	Marine Studies	Cairns / Townsville / Toowoomba
A33	Science21 (pilot)	Toowoomba / Brisbane-Ipswich
B02	French	Toowoomba / Brisbane-Ipswich / Brisbane South / Mackay
B03	German	Toowoomba / Brisbane-Ipswich / Wide Bay / Rockhampton
B19	Dance	Brisbane-Ipswich / Toowoomba
B20	Study of Religion	Toowoomba / Brisbane-Ipswich
B23	Chinese	Brisbane Central / Brisbane-Ipswich / Toowoomba / Rockhampton / Mackay
B25	Business Organisation & Management	Brisbane-Ipswich / Toowoomba
B36	Music Extension	Toowoomba / Mackay
B37	English Extension (Literature)	Brisbane-Ipswich / Toowoomba / Brisbane South / Brisbane East
B40	Film, Television & New Media	Brisbane-Ipswich / Toowoomba

## Venue addresses

### *Toowoomba district panels*

Concordia Lutheran College  
154 Stephen Street  
TOOWOOMBA

QSA Toowoomba District Office  
B Block Toowoomba North State School  
Taylor and Mort Street  
TOOWOOMBA

### *Combined panels managed from another district*

Anglican Church Grammar School  
Oaklands Parade  
EAST BRISBANE

Centenary State High School  
1 Moolanda Street  
JINDALEE

Ipswich Girls' Grammar School  
Cnr Queen Victoria Parade and Chermside Road  
IPSWICH

Ipswich Grammar School  
Darling Street  
IPSWICH

St Aidan's Anglican Girls' School  
11 Ruthven Street  
CORINDA

St Mary's College, Ipswich  
Mary Street  
IPSWICH

Villanova College  
Sixth Avenue  
COORPAROO

Woree State High School  
Rigg Street  
WOREE

# Townsville

Year 12 verification meetings — 18, 22 & 25 October 2010

District review panel meetings commence at 9:00 am

DATE	CODE	SUBJECT	VENUE
Monday 18 October	A06	Biology	William Ross SHS, Room GB09
	A08	Multi-Strand Science	St Margaret Mary's College, Room 9.1
	A13	Graphics	Heatley Secondary College, J Block
	A16	Information Processing & Technology	St Margaret Mary's College, Room 9.2
	A18*	Engineering Technology	Rockhampton SHS, Room A114
	A19*	Health Education	Woree SHS, C Block Room C4/5
	A21*	Agricultural Science	Rockhampton SHS, Room K01
	A22*	Hospitality Studies	Nambour Christian College, Room H4
	A23*	Technology Studies	Woree SHS, J Block Room J1
	A24	Physical Education	Pimlico SHS, Library
	A25	Home Economics	William Ross SHS, Room GB11
	A26*	Information Technology Systems	St Margaret Mary's College, Room 10.5
	A27*	Marine Studies	Woree SHS, Q Block Room Q4
	A33*	Science21 (pilot)	Woree SHS, C Block Room C4/5
	A36	Mathematics A	William Ross SHS, Room GB07
	A37	Mathematics B	William Ross SHS, Room GB06
	A38	Mathematics C	William Ross SHS, Room GB05
	A44	Chemistry	St Margaret Mary's College, Room 11.1
	A45	Physics	St Margaret Mary's College, Room 12.1
	B02*	French	Yeronga SHS, Room G8
	B03*	German	Mt Gravatt SHS, Room E7
	B05*	Japanese	St Margaret Mary's College, Room 8.5
	B12	Accounting	Heatley Secondary College, Resource Centre
	B14	Visual Art	William Ross SHS, Room GB08
	B19*	Dance	Woree SHS, C Block Room C2
	B20*	Study of Religion	St Margaret Mary's College, Room 8.3
	B21	Legal Studies	Pimlico SHS, Library
	B22	Drama	St Margaret Mary's College, Theatre
	B23*	Chinese	Springwood SHS, D Block, Room 2
	B25*	Business Organisation & Management	Woree SHS, B Block Room B1
	B26	Music	Pimlico SHS, Music Block
	B28	Business Communication & Technologies	Heatley Secondary College, Resource Centre
	B29*	Economics	St Margaret Mary's College, Room 8.4
	B34	Geography	St Margaret Mary's College, Meeting Room
	B35	English	St Margaret Mary's College, Library
	B38	Ancient History	Heatley Secondary College, Resource Centre
	B39	Modern History	St Margaret Mary's College, Room 9.4
	B40*	Film, Television & New Media	Everton Park SHS, H Block, Rooms 1 & 2
	B45	English (open trial)	St Margaret Mary's College, Room 9.5
Friday 22 October	B36*	Music Extension	Forest Lake College, Campus Resource Centre
Monday 25 October	B37*	English Extension (Literature)	QSA Townsville District Office

\* Combined panels



## Combined district review panels

CODE	SUBJECT	COMBINED DISTRICT REVIEW PANEL
A18	Engineering Technology	Rockhampton / Cairns / Townsville / Mackay / Wide Bay
A19	Health Education	Cairns / Townsville / Mackay / Rockhampton
A21	Agricultural Science	Rockhampton / Mackay / Townsville / Cairns
A22	Hospitality Studies	Sunshine Coast / Wide Bay / Mackay / Townsville
A23	Technology Studies	Cairns / Townsville
A26	Information Technology Systems	Townsville / Cairns
A27	Marine Studies	Cairns / Townsville / Toowoomba
A33	Science21 (pilot)	Cairns / Townsville / Mackay / Rockhampton
B02	French	Brisbane Central / Rockhampton / Townsville
B03	German	Brisbane East / Brisbane North / Gold Coast / Sunshine Coast / Townsville
B05	Japanese	Townsville / Mackay
B19	Dance	Cairns / Townsville / Mackay
B20	Study of Religion	Townsville / Cairns
B23	Chinese	Brisbane South / Gold Coast / Brisbane East / Townsville / Cairns
B25	Business Organisation & Management	Cairns / Townsville / Mackay / Rockhampton
B29	Economics	Townsville / Mackay
B36	Music Extension	Brisbane-Ipswich / Townsville
B37	English Extension (Literature)	Townsville / Mackay / Cairns
B40	Film, Television and New Media	Brisbane North / Townsville

## Venue addresses

### Townsville district panels

QSA Townsville District Office  
Heatley Secondary College  
Hanlon Street (Access via Dalrymple Service Road)  
HEATLEY

Heatley Secondary College  
Cnr Hanlon Street and Fulham Road  
(Access via Dalrymple Service Road)  
HEATLEY

Pimlico State High School  
Fulham Road  
PIMLICO

St Margaret Mary's College  
1-9 Crowle Street  
HYDE PARK

William Ross State High School  
Mervyn Crossman Drive  
ANNANDALE

### Combined panels managed from another district

Everton Park State High School  
668 Stafford Road  
EVERTON PARK

Forest Lake College  
College Avenue  
FOREST LAKE

Holland Park State High School  
Bapaume Road  
HOLLAND PARK

Mt Gravatt State High School  
Loreburn Street  
MT GRAVATT

Nambour Christian College  
McKenzie Road  
WOOMBYE

Rockhampton State High School  
Campbell Street  
ROCKHAMPTON

Springwood State High School  
Springwood Road  
SPRINGWOOD

Woree State High School  
Rigg Street  
WOREE

Yeronga State High School  
Park Road  
YERONGA

# Wide Bay

Year 12 verification meetings — 18, 22 & 25 October 2010

District review panel meetings commence at 9:00 am

DATE	CODE	SUBJECT	VENUE
Monday 18 October	A06	Biology	Aldridge SHS, Room B3
	A08	Multi-Strand Science	Aldridge SHS, Room B4
	A13	Graphics	Aldridge SHS, Room E1
	A16	Information Processing & Technology	Aldridge SHS, Room F7
	A18*	Engineering Technology	Rockhampton SHS, Room A114
	A19*	Health Education	Nambour Christian College, Room C4
	A21*	Agricultural Science	Nambour Christian College, Room Ag-1
	A22*	Hospitality Studies	Nambour Christian College, Room H4
	A23	Technology Studies	Aldridge SHS, Room E2
	A24	Physical Education	Aldridge SHS, Room F14
	A25	Home Economics	Aldridge SHS, Room D7
	A26*	Information Technology Systems	Nambour Christian College, Room H1
	A27	Marine Studies	Aldridge SHS, Room F13
	A33*	Science21 (pilot)	Nambour Christian College, Room N1
	A36	Mathematics A	Aldridge SHS, Room D8
	A37	Mathematics B	Aldridge SHS, Room H1
	A38	Mathematics C	Aldridge SHS, Room F5
	A44	Chemistry	Aldridge SHS, Room B1
	A45	Physics	Aldridge SHS, Room B2
	B02*	French	Nambour Christian College, Room N4
	B03*	German	Concordia Lutheran College, Room A8
	B05*	Japanese	Nambour Christian College, Room A1
	B12	Accounting	Aldridge SHS, Room H4
	B14	Visual Art	Aldridge SHS, Room I1/2
	B19*	Dance	Nambour Christian College, Room Lib.1
	B20*	Study of Religion	The Rockhampton Grammar School, Room M2
	B21	Legal Studies	Aldridge SHS, Room F2
	B22	Drama	Aldridge SHS, Room K5
	B23*	Chinese	Nambour Christian College, Room B2
	B25*	Business Organisation & Management	Nambour Christian College, Room B1
	B26	Music	Aldridge SHS, Room K6
	B28	Business Communication & Technologies	Aldridge SHS, Room H3
	B29*	Economics	Nambour Christian College, Room N6
	B34	Geography	Aldridge SHS, Room F3
	B35	English	Aldridge SHS, Room C5
	B38	Ancient History	Aldridge SHS, Room C7
	B39	Modern History	Aldridge SHS, Room F4
	B40*	Film, Television & New Media	Aldridge SHS, Room D10
	B45	English (open trial)	Aldridge SHS, Room C4
Friday 22 October	B36*	Music Extension	QSA Sunshine Coast District Office
Monday 25 October	B37*	English Extension (Literature)	QSA Sunshine Coast District Office

\* Combined panels



## Combined district review panels

CODE	SUBJECT	COMBINED DISTRICT REVIEW PANEL
A18	Engineering Technology	Rockhampton / Cairns / Townsville / Mackay / Wide Bay
A19	Health Education	Sunshine Coast / Wide Bay
A21	Agricultural Science	Sunshine Coast / Brisbane North / Wide Bay
A22	Hospitality Studies	Sunshine Coast / Wide Bay / Mackay / Townsville
A26	Information Technology Systems	Sunshine Coast / Wide Bay
A33	Science21 (pilot)	Sunshine Coast / Wide Bay / Brisbane North / Brisbane Central
B02	French	Sunshine Coast / Brisbane North / Wide Bay / Cairns
B03	German	Toowoomba / Brisbane-Ipswich / Wide Bay / Rockhampton
B05	Japanese	Sunshine Coast / Wide Bay
B19	Dance	Sunshine Coast / Wide Bay
B20	Study of Religion	Rockhampton / Wide Bay / Mackay
B23	Chinese	Sunshine Coast / Brisbane North / Wide Bay
B25	Business Organisation & Management	Sunshine Coast / Wide Bay
B29	Economics	Sunshine Coast / Wide Bay
B36	Music Extension	Sunshine Coast / Wide Bay
B37	English Extension (Literature)	Sunshine Coast / Brisbane North / Wide Bay / Rockhampton
B40	Film Television & New Media	Wide Bay / Rockhampton

## Venue addresses

### Wide Bay district panels

Aldridge State High School  
Boys Avenue  
MARYBOROUGH

### Combined panels managed from another district

Concordia Lutheran College  
154 Stephen Street  
TOOWOOMBA

Nambour Christian College  
McKenzie Road  
WOOMBYE

QSA Sunshine Coast District Office  
Shop 3a, 710 Nicklin Way  
CURRIMUNDI

Rockhampton State High School  
Campbell Street  
ROCKHAMPTON

The Rockhampton Grammar School  
Archer Street  
ROCKHAMPTON

# Travel Booking Form

## IDENTIFICATION (person travelling)

Before filling this form please read the guidelines

Title		Family name					
Given name(s)				Preferred name			
Phone (Work)			Home/Mobile			Fax no	
Email (Work)					Email (Home)		
Workplace					Panel code		
BIC							
					Travelling persons signature (As Needed)		

## REASON FOR TRAVEL

QSA Verification		Please provide details:	
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## TRAVEL REQUIREMENTS

All travel arrangements must be made by the QSA Travel Officer

☐ I will be arriving prior to the start date and/or staying past the completion date for personal reasons

**Air travel required** ☐ Yes — provide details: ☐ No — not required A/C: 520002

☐ I will be travelling with someone else — please give details in the \*Other comments field

(24-hr clock)							
Date / /	From	To	Airline	Flight	Class	Dep	Arr

**Please note:** (a) where possible Qantas or its subsidiaries will be used  
(b) return dates for flights are mandatory  
(c) please choose carefully as any changes incur a rebooking fee and a new fare of equal or higher value

**Electronic tickets to be collected from airport of departure.**

**Car hire required** ☐ Yes — provide details ☐ No — not required A/C: 520209

	Location/car company	Date / /	Time (24-hr clock)
Collect from:			
Return to:			
Collect from:			
Return to:			

**Travelling to**

**Accommodation required** ☐ Yes — provide details ☐ No — not required A/C: 520107

**Indicate preference:** ☐ Share ☐ Single\* ☐ Non-smoking ☐ Smoking

**\*Non-QSA staff:** The QSA will fund twin share accommodation only. If you request a single room, you will be required to pay the additional costs for a single room (usually ½ the accommodation costs).

If staying in private accommodation at any stage, state dates:

Hotel Name	In date / /	Approx time	Out date / /	No. Nights

**\*Other comments**

**Please return this form to:** QSA, PO Box 307, SPRING HILL QLD 4004 **Attn:**

## APPROVALS

Holder Of Financial Delegation Use Only	Travel Officer Use Only
Name	Req No
Cost centre	Travel Officer
Date	Date
Signature	Confirmation Emailed <input type="checkbox"/>
	Date
	Comments

**\*Please enter the cost centre** Supporting Documentation is attached ☐

The information you provide on this form will be used in administering and managing human resources as part of legislative functions described in *Public Service Act 2008* (s.54 and c.5) and the *Education (Queensland Studies Authority) Act 2002* (s.69A). Your personal information will be accessed by authorised QSA staff, and handled in accordance with the Information Privacy Act 2009. Certain types of personal information will be disclosed to QANTAS (air travel), AVIS/Budget (car hire), accommodation supplier, government auditors and other authorised government agencies where legally required. | **Form no:** FIN010-07

# TRAVEL GUIDELINES

For QSA to pay for travel costs (flights, car hire and accommodation) please arrange all travel through the QSA. No bookings are taken by phone. A Travel Booking Form must be completed at least **two weeks** before travel. The travel officer will make the arrangements and email a confirmation.

## FLIGHTS

Complete the Air travel section on the Travel Booking Form and send it to the meeting/conference coordinator or QSA Supervisor at least **two weeks** before travel:

- Give careful consideration to the request - changes to flights may not be possible, a financial penalty may also be incurred by the traveller.
- Inform QSA if the traveller is with someone else (e.g. child, partner etc) so that we ensure they are on the same flight together.
- Inform QSA the approximate time the traveller wishes to travel.

The QSA travel contract stipulates QANTAS as the preferred carrier. Where practical, flights will be booked with QANTAS or their subsidiary airlines. All tickets are discount, non-refundable and are prepaid from your airport of departure. In most regional centres QANTAS tickets will be electronically issued.

**Please Note** - QSA is unable to quote your Flight Deck, Golden Wing or Frequent Flyer numbers to the airline.

**To Change Flights - 48 hours** notification is required, all changes incur a rebooking fee and in some cases an additional upgrade cost as well.

**To Cancel Flights - 48 hours** notification is required, only the person travelling to the same destination within 12 months can use the available credit for their next flight.

**Under no circumstances are airline bookings to be made direct to the airline by the traveller.**

## CAR HIRE

A hire car should be used if travelling more than 150 km return trip per day for a meeting. The maximum distance for meetings of two days or more is 300 km return trip.

Complete the car hire section of the Travel Booking Form and send it to the QSA at least **two weeks** before travel.

The use of hire cars is the QSA's preferred method and we will pay a motor vehicle allowance for using a private vehicle only

- when public transport is unsuitable or inconvenient, or
- when the distance is less than 150 km for a one-day meeting, or
- when the distance is greater than 150 km for a one-day meeting, only if the arrangement of a hire car is impracticable due to the remoteness of the location, physical disabilities etc.

**Please Note** - The first 50 km is not reimbursable.

**To Change Booking - 24 hours** notification required.

**To Cancel Booking - 48 hours** notification required.

**Damage to vehicle** - Report to the QSA and to the hire car company any damage to the vehicle while it is in your possession.

**Private use** - If you are eligible to use your own vehicle, complete a Request for Use of Own Vehicle form and ensure that the QSA manager or supervisor authorises it in advance. You will also need to complete and submit a Travel claim once you have completed your trip.

## ACCOMMODATION AND MEALS

Complete the Accommodation section on the QSA Travel Booking Form and send it to the QSA Travel Booking Officer at least **two weeks** before travel.

If the accommodation is approved by the meeting/conference coordinator, QSA will pay for your stay in a twin-share room or pay an allowance if you choose to stay privately. QSA do not pay for telephone calls, bar bills or incidental costs. If a single room is required and QSA has organised a twin room, the traveller must pay half the cost of the single room.

Delegates being accommodated at the QSA's expense are entitled to charge breakfast and dinner at their motel/hotel. A Traveller wishing to dine elsewhere is entitled to an allowance for dinner (receipt required). Any expenses incurred in excess of the allowances will remain the responsibility of the traveller, and must be paid for at the time of departure. Non-metropolitan delegates staying privately are entitled to claim an overnight allowance, and meal allowances for breakfast and dinner.

The rates will be according to QSA travel guidelines.

**To Change Booking - 24 hours** notification required.

**To Cancel Booking - 24 hours** notification required.

## FARES — Bus, train, taxi

Bus, train and taxi fares will be reimbursed upon production of receipts. Bus and/or rail travel should be used if convenient for meeting times, e.g. Toowoomba, Gold Coast and Sunshine Coast bus/train services operate regularly to Brisbane.

Claims for taxi fares between the home/school and the meeting/conference will be disallowed except in special circumstances.

## PARKING

Parking vouchers will be issued for the relevant parking stations by the meeting/conference coordinator.

**For more detailed information, please read the QSA's Travel Policy and Guidelines.**

# T12 — Request for use of own vehicle

For travel from 1 September 2009

This is not a claim form. Please complete a claim form if you wish to be paid for using your own vehicle.

Please complete and return with appropriate documentation *before* your dates of travel. See contact details below.

<b>Personal details</b>			
Title:		Last name:	
Given name(s):		Preferred name:	
School:			
Panel:			
<b>Claimant's certification</b>			
<p>I hereby apply for approval to use my private vehicle for official purposes, and I undertake to maintain insurance cover for the full period of this approval. Evidence is attached to show that the vehicle is covered either by a comprehensive motor vehicle insurance policy or a third party property damage insurance policy, and that the policy is endorsed to indemnify the QSA against certain liabilities at law — as per <a href="#">Directive No. 8/09 September 2009</a> and <a href="#">Travel Policy and Guidelines</a>.</p> <p><b>Please note the QSA will refund endorsement fees as necessary.</b></p>			
Insurance company:		Insurance expiry date:	/ /
Signature:		Date:	/ /
<b>Meeting details</b>			
Meeting name:			
Date(s) of meeting:	/ /		
Reason for use of own vehicle: (If travelling more than 150 km)			
<b>Travel details</b>			
Type of vehicle:			
Automobiles:	<input type="checkbox"/> 1600cc and less (63.0 cents/km*) <input type="checkbox"/> 1601cc to 2600cc (74.0 cents/km*) <input type="checkbox"/> 2601cc and over (75.0 cents/km*)	Motor cycles:	<input type="checkbox"/> 250cc and under (25.2 cents/km*) <input type="checkbox"/> Over 250cc (30.0 cents per/km*)
<p>If claimants choose to use their own vehicle where QSA has approved other means of travel an allowance is paid at 37.5 cents/km for automobiles or 15 cents/km for motorcycles.</p>			
From:		To:	Return (km):
	(Home)		(Normal work location)
From:		To:	Return (km):
	(Home)		(Meeting location)
			Difference (km):
<b>QSA meeting coordinator use:</b>			
<input type="checkbox"/> Certificate of Currency attached <input type="checkbox"/> Previously recorded on QGIS			
Authorised by: (Name)		Signature:	
Motor vehicle allowance:	<input type="checkbox"/> Full <input type="checkbox"/> 37.5 cents/km <input type="checkbox"/> 15.0 cents/km	Date:	/ /

Please fax this T12 form to the appropriate QSA office: Head Office (07) 3221 2553; Brisbane Central (07) 3397 2955; Brisbane East (07) 3343 8878; Brisbane Ipswich (07) 3202 3347; Brisbane North (07) 3855 1673; Brisbane South (07) 3208 2633; Cairns (07) 4051 3390; Gold Coast (07) 5591 4461; Mackay (07) 4953 0988; Rockhampton (07) 4922 6574; Sunshine Coast (07) 5493 9451; Toowoomba (07) 4638 5390; Townsville (07) 4728 8486; Wide Bay (07) 4121 6811.

The information you provide on this form will be used in administering and managing human resources as part of legislative functions described in *Public Service Act 2008* (s.54 and c.5) and the *Education (Queensland Studies Authority) Act 2002* (s.69A). Your personal information will be accessed by authorised QSA staff, and handled in accordance with the *Information Privacy Act 2009*. Certain types of personal information will be disclosed to the government auditors where legally required. I **Form no:** FIN041-09.

# QSA policy for use of own vehicle

It is QSA policy that if you are travelling more than 150 km (return trip) per day, or 300 km for a meeting of two or more days, we will hire a car for you. The use of hire cars is the QSA's preferred method and we will pay a motor vehicle allowance for using a private vehicle only:

- when public transport is unsuitable or inconvenient, or
- when the distance is less than 150 km for a one-day meeting, or
- when the distance is greater than 150 km for a one-day meeting, only if the arrangement of a hire car is impracticable because of the remoteness of the location, physical disabilities etc.

You must obtain prior authority to use your own car, which is obtained by completing this form and having it authorised by your manager, supervisor or appropriate officer authorising travel.

You will need to attach the following documentary evidence to this form before authorisation is given for you to use your private motor vehicle:

A copy of either a comprehensive motor vehicle insurance or third party property damage insurance policy for the vehicle, which carries an endorsement to indemnify the Queensland Government against certain liabilities at law. This is a standard endorsement and is available on request from all insurance companies. AAMI, NRMA and Suncorp policies automatically include cover for employers. The RACQ recommend having their policies endorsed to cover employers. If your insurance is with any other insurance company, you will need to contact them to determine their requirements to cover employers.

Note that insurance companies will NOT discuss individual's insurance arrangements with QSA staff. It is the responsibility of the insured party to request a 'Certificate of Currency' be sent to QSA to support any request to use a 'private' vehicle. If a cost is involved QSA will refund this cost.

**You will NOT be paid a motor vehicle allowance unless this documentary evidence is provided.**

## Summary of QSA motor vehicle allowance policy

Motor vehicle allowance will be paid on the difference, if any, between the total return distances travelled between a person's home and the location they have been requested to attend, compared to the total return distance between their home and their normal work location.

The "normal work location" under QSA policy is as follows:

- for QSA employees engaged under the *Public Service Act 2008* — the person's normal employment location (i.e. Brisbane City or District Office location)
- for district and state panel chairs and panel members — the person's normal school location
- for persons involved in external examinations (Chief Examiners, Assistant Examiners, Assessors, and Markers) — the person's residential address
- for members of QSA committees — the person's usual school or work location
- for QCS Test Markers — the marking venue. (As the marking venue is the base location, motor vehicle allowance is not payable to persons who travel daily to the marking operation. Motor vehicle allowance is only payable for QCS Test markers who are eligible for overnight accommodation and where use of private motor vehicle has been approved as their means of travel.)

All motor vehicle allowances paid will be in accordance with the rates prescribed in the current [Motor Vehicle Allowances](#) directive issued by the Attorney-General and Minister for Industrial Relations.

A person eligible to claim motor vehicle allowance, but who elects to travel by means other than their own vehicle (e.g. public transport), can claim for the actual travel cost incurred up to a maximum of the cost that would have been incurred through payment of motor vehicle allowance. Payment will be at the rate prescribed in the Motor Vehicle Allowances directive under the heading "Employees who choose to use their private motor vehicle".

Where a person meets the criteria for accommodation for one or more nights and use of their private motor vehicle is the approved means of travel, motor vehicle allowance will be paid for one return journey. Where a person elects to travel to and from their home on each day of a QSA activity that is greater than one day, the person is only eligible for motor vehicle allowance for one return journey.

Where a person is initially approved to travel by means other than their private motor vehicle (e.g. plane, hire car etc.), but prefers and is subsequently approved to travel by private motor vehicle, the total allowance paid is not to exceed the cost that would have been incurred through the approved means of travel.

Unless specifically approved by the relevant Deputy Director, claims for payment of motor vehicle allowance or other travel costs incurred under the provisions of this policy must be submitted within 12 months of the travel being undertaken.

District	District Coordinator	Admin Officer	Street address	Postal address	Phone & fax
Brisbane Central	Helen Best	Margaret Weston	433 Logan Road GREENSLOPES QLD 4120	PO Box 1677 COORPAROO DC 4151	Ph: (07) 3397 3955 Fax: (07) 3397 2955
Brisbane North	Judy Beadle	Ann McClenaghan	Everton Park State High School Stafford Road EVERTON PARK QLD 4053	PO Box 642 EVERTON PARK 4053	Ph: (07) 3855 1672 Fax: (07) 3855 1673
Brisbane East	Lis Case	Maureen Seymour	433 Logan Road GREENSLOPES QLD 4120	PO Box 1677 COORPAROO DC 4151	Ph: (07) 3349 5264 Fax: (07) 3221 2553
Brisbane South	Sally Dwyer	Dannielle Lake	Springwood State High School Springwood Road SPRINGWOOD QLD 4127	PO Box 2138 LOGAN CITY DC 4114	Ph: (07) 3808 9133 Fax: (07) 3208 2633
Brisbane-Ipswich	Andrew Sycz	Mary Elmore	Unit 2/56 Cascade Street RACEVIEW QLD 4305	PO Box 860 BOOVAL 4304	Ph: (07) 3202 3325 Fax: (07) 3202 3347
Gold Coast	Sylvia Richardson	Judith Fletcher	Suite 1 8 Short Street SOUTHPORT QLD 4215	PO Box 2005 SOUTHPORT 4215	Ph: (07) 5591 4255 Fax: (07) 5591 4461
Toowoomba	Peter Wedgwood	Marion Goebel	Toowoomba North State School B BLOCK Mort & Taylor Streets TOOWOOMBA QLD 4350	B BLOCK Mort & Taylor Streets TOOWOOMBA 4350	Ph: (07) 4638 3699 Fax: (07) 4638 5390
Sunshine Coast	Amanda Poeppmann	Stacey Pan	Shop 3A, 710 Nicklin Way (Cnr Erang Street) CURRIMUNDI QLD 4551	PO Box 44 WURTULLA 4575	Ph: (07) 5493 9452 Fax: (07) 5493 9451
Wide Bay	Diane Armstrong	Ellen Tanner	Maryborough State High School Block Z , ROOMS 814–817 Sussex Street MARYBOROUGH QLD 4650	PO Box 452 MARYBOROUGH 4650	Ph: (07) 4123 1612 Fax: (07) 4121 6811
Rockhampton	Keren Chillingworth	Dian Hamilton	Room 8 (North Street Annex) Cnr North & West Streets ROCKHAMPTON QLD 4700	PO Box 919 ROCKHAMPTON 4700	Ph: (07) 4927 7279 Fax: (07) 4922 6574
Mackay	Sandra Cain	Kylie Pritchard	38 Wellington Street MACKAY QLD 4740	PO Box 8163 MT PLEASANT 4740	Ph: (07) 4953 0977 Fax: (07) 4953 0988
Townsville	Nola Popowycz	Valerie Browning	Heatley Secondary College — F Block Hanlon Street HEATLEY QLD 4814	PO Box 207 AITKENVALE 4814	Ph: (07) 4728 8485 Fax: (07) 4728 8486
Cairns	Carol McIlwain	Monica Steel	455 Mulgrave Road EARLVILLE QLD 4870	PO Box 122 EARLVILLE 4870	Ph: (07) 4054 6278 Fax: (07) 4054 3943