Registration and Banking Systems (RABS) user guide

Section 5 — Learner registration data load file format
(Release 5, September 2007)
July 2014

Contents

QCAA contact for technical enquiries

Vendor and technical enquiries in respect of data file formatting should be addressed to slims@qcaa.qld.edu.au.

Registration details (2005 CSV format)

Field	Format Max. characters	Required	Sample — Notes
Learner ID	Alphanumeric 10 characters	Conditional	1234567890 • Learner Unique Identifier (LUI) • Assigned by QCAA • Must be present if updating record
Provider Student Number	Alphanumeric 15 characters	Yes	1234 jones23456 • Number must be unique to the Learning Provider • For state schools this number must be the Learner's EQ ID
Year level	Alphanumeric 3 characters	No	10 or 11 or 12
Last name	Alphanumeric 40 characters	Yes	Smith
Given names	Alphanumeric 34 characters	Yes	John James Edward
Sex	Alphanumeric 1 character	Yes	Choice of M (Male) or F (Female)
Date of birth	Alphanumeric 10 characters	Yes	1989-08-15 • Format must be yyyy-mm-dd
Postal Address Line 1	Alphanumeric 36 characters	Yes	117 Wylie Road
Postal Address Line 2	Alphanumeric 36 characters	No	
Postal suburb/town	Alphanumeric 36 characters	Yes	Toowong
Post code	Numeric 4 characters	Conditional	4066 • Must be present if country is Australia, otherwise leave blank
State	Alphanumeric 3 characters (Uppercase)	Conditional	QLD • Must be present if country is Australia, otherwise leave blank • All 3 characters must be uppercase (capital letters)
Postal country code	Numeric 4 characters	Yes	1101 *(Australia)* • Numeric code representing country • Follows ABS Standard Australian Classification of Countries (SACC) Code, 1998
Email			No longer accepted by the QCAA. This information will not be retained.

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Registration details (2006 CSV format)

Field	Format Max. characters	Required	Sample — Notes
Learner ID	Alphanumeric 10 characters	Conditional	1234567890 • Learner Unique Identifier (LUI) • Assigned by QCAA • Must be present if updating record
Provider Student Number	Alphanumeric 15 characters	Yes	1234 jones23456 • Number must be unique to the Learning Provider • For state schools this number must be the Learner's EQ ID
Year level	Alphanumeric 3 characters	No	10 or 11 or 12
Last name	Alphanumeric 40 characters	Yes	Smith • Current family name
Given names	Alphanumeric 34 characters	Yes	John James Edward • Current given names
Last name	Alphanumeric 40 characters	No	First previous family name
Given names	Alphanumeric 34 characters	No	First previous given name
Last name	Alphanumeric 40 characters	No	Second previous family name
Given names	Alphanumeric 34 characters	No	Second previous given name
Last name	Alphanumeric 40 characters	No	Third previous family name
Given names	Alphanumeric 34 characters	No	Third previous given name
Sex	Alphanumeric 1 character	Yes	Choice of M (Male) or F (Female)
Date of birth	Alphanumeric 10 characters	Yes	1989-08-15 • Format must be yyyy-mm-dd
Postal address Line 1	Alphanumeric 36 characters	Yes	117 Wylie Road Unit 6
Postal address Line 2	Alphanumeric 36 characters	No	114 Regent Street
Postal suburb/town	Alphanumeric 36 characters	Yes	Toowong
Postcode	Numeric 4 characters	Conditional	4066 • Must be present if country is Australia, otherwise leave blank

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Field	Format Max. characters	Required	Sample — Notes
State	Alphanumeric 3 characters (Uppercase)	Conditional	QLD • Must be present if country is Australia, otherwise leave blank • All 3 characters must be uppercase (capital letters)
Postal country code	Numeric 4 characters	Yes	1101 *(Australia)* • Numeric code representing country • Follows ABS Standard Australian Classification of Countries (SACC) Code, 1998
Home phone number	Alphanumeric 20 characters	No	07 3331234 07.3333.1234 • May include the area and/or country code(s)
Mobile phone number	Alphanumeric 20 characters	No	0409000000 0409.000000 • May include the area and/or country code(s)
Cease date	Alphanumeric 10 characters	No	1989-08-15 • Date the Learner ceased enrolment with the Learning Provider • Format must be yyyy-mm-dd
Indigenous indicator code	Numeric 1 character	Yes	1, 2, 3, 4 or 9 • Numeric code indicating Aboriginal or Torres Strait Islander origin • Follows MCEETYA Data Implementation manual (see table below)
Birth country code	Numeric 4 characters	Yes	1101 *(Australia)* • Numeric code representing country • Follows ABS Standard Australian Classification of Countries (SACC) Code, 1998
Home language code	Numeric 4 characters	Yes	7201 *(Japanese)* • Numeric code representing language • Follows ABS Standard Australian Classification of Languages (ASCL) Code, 1997
Full time flag	Alphanumeric 1 character	Yes	Choice of Y (yes) or N (no) • Is the Learner enrolled on a full time basis?
This column is reserved for future use	Alphanumeric 1 character	Yes	The YPET flag has been retired, and is not needed in a registration data file. • Choice of Y (yes) or N (no) — can default to N
Deceased flag	Alphanumeric 1 character	No	Choice of Y (yes) or N (no) • Is the Learner deceased?

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Indigenous indicator codes

Code	Description
1	Aboriginal but not Torres Strait Islander origin
2	Torres Strait Islander but not Aboriginal origin
3	Both Aboriginal and Torres Strait Islander origin
4	Neither Aboriginal nor Torres Strait Islander origin
9	Not stated / unknown

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