

Diabetes management

Access arrangements and reasonable adjustments (AARA)

This information is for students, parents/carers, teachers and assessment supervisors. It applies to students undertaking summative assessment in Applied, Applied (Essential), General and General (Extension), including Alternative Sequences and General (Senior External Examination (SEE)) subjects, and Short Courses.

Diabetes management arrangement

Diabetes management is a specific set of AARA that the principal (or principal's delegate) may approve for internal and/or external assessment, to enable students with diabetes to manage their condition in examinations.

Schools must report diabetes management in the AARA application (app) via the QCAA Portal. Medical evidence must be held at the school. This is not submitted to the QCAA.

The Diabetes management arrangement enables students to:

- have varied seating (e.g. small-group supervision or seating near an exit)
- take bite-sized food and drink into the assessment venue
- take blood glucose monitoring equipment* into the assessment venue
- access their insulin (and required equipment) and/or pump (a pump may be worn at all times)
- have rest breaks (five minutes per half hour to eat, drink, rest, access the toilet and check blood glucose levels)**
- take remedial action for up to 20 minutes** if required (in consultation with the assessment supervisor and in line with the student's diabetes plan).

Notes:

*If a mobile phone is required for blood glucose monitoring, it must be used for this purpose **only**.

- The phone must be placed on a separate/adjacent desk, visible to the student and supervisors.
- The phone must not be connected to any network or wi-fi (only connection to the device is permitted).
- Only the app presenting blood glucose information may display. Enable settings to keep the screen on.
- All other operations must be turned off (calls, messages, notifications)
- Close supervision is required. Schools make decisions about varied seating to enable this.

**Rest breaks allow a student to stop work during a timed assessment session without losing working time. The student's finish time is extended by the total amount of time taken as rest breaks. See the *Rest breaks* factsheet for further information. The same principle applies to remedial action for up to 20 minutes.

Hypoglycaemia and hyperglycaemia

If either hypoglycaemia or hyperglycaemia occur:

- for a scheduled internal assessment, schools may administer a comparable assessment on another day. This is a principal-reported AARA (QCAA approval is not required)
- for an external assessment, schools submit an illness and misadventure application. See QCAA's *Illness and misadventure* AARA factsheet.

More information

- Diabetes Australia, www.diabetesaustralia.com.au
- QCAA policies and processes
 - *QCE and QCIA policy and procedures handbook*, Section 6
www.qcaa.qld.edu.au/senior/certificates-and-qualifications/qce-qcia-handbook/6-aara
 - AARA factsheets, all available at www.qcaa.qld.edu.au/senior/assessment/aara
 - phone 1300 381 575 or email aara@qcaa.qld.edu.au.



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