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| Hospitality Practices 2024 v1.0[#]2: ProjectWorkshop sample assessment templateThis sample has been compiled by the QCAA to assist and support teachers in planning and developing assessment instruments for individual school settings.Schools develop internal assessments for each Applied subject, based on the learning and assessment described in the syllabus.To use this template, teachers should:* customise the school information section and subject details, delete the QCAA logo, and replace ‘Queensland Curriculum and Assessment Authority’ with the school name in all footers
* complete the unit and module section using information from the syllabus
* consider the conditions prescribed in the syllabus when completing the conditions section
* construct assessment items in the provided fields. Refer to the guidance provided in yellow in the template. This guidance refers to content to be entered
* include stimulus items within the template or attached separately, as appropriate
* refer to the Assessment techniques section of the syllabus for further information about subject-specific specifications for a Project, e.g. whether all objectives need to be assessed
* remove the text in blue from the assessment instrument when it is completed. The text in blue provides formatting tips and instructions to writers.

|  |  |
| --- | --- |
| **Student name** |  |
| **Student number** |  |
| **Teacher** |  |
| **Issued** |  |
| **Due date** |  |

**Overall result**

| Result | Comment |
| --- | --- |
| **A** | **B** | **C** | **D** | **E** |  |

 |

## Conditions

Copy and paste the technique, unit, duration and response requirements directly from your syllabus. Identify if it will be a group or individual task. Add other resource information as needed or delete these fields as needed.

|  |  |
| --- | --- |
| **Technique** | [Insert collection of work, investigation, performance, practical demonstration, product, project] |
| **Unit** | [Insert the unit number and name, i.e. Unit 2: Domestic building] |
| **Response requirements**  | [Specify whether the response is written, spoken and/or multimodal and/or the number of words, minutes, pages and/or slides.] |
| **Individual/group** | [Specify whether individual or group work is required.] |
| **Other** | [Identify here if there is stimulus to be used, access to technology, use of notes, audience, genre, word length etc. Add a row for each instruction.] |
| **Resources** | [Specify access to resources.] |

## Context

Suggested items to include are:

* + purpose of the task
	+ information about the audience
	+ relevance of the instrument to the unit of work
	+ description of the problem or scenario that students will address when completing the task
	+ delete if the context is not needed in your subject.

## Task

Add task, i.e. copy and paste the task information from the relevant unit and then contextualise it to align to your school and student needs.

## Specifications

Copy and paste the specifications directly from the syllabus. You can then contextualise this further to align to the specific task you have developed.

This task requires students to:

## Stimulus

Add further stimulus information here as required. Use appropriate titles and sub-titles as necessary.

If it is impractical to include the actual stimulus material, describe what stimulus or type of stimulus is required to complete this task.

## Checkpoints

Insert or delete due dates and sign-off as required. Insert a maximum of five checkpoints.

[ ]  [Term [X] Week [x]/Date]: Identify checkpoint action.]

[ ]  [Term [X] Week [x]/Date]: Identify checkpoint action.]

[ ]  [Term [X] Week [x]/Date]: Identify checkpoint action.]

## Authentication strategies

Select at least one strategy from the following list. Delete strategies not required.

* The teacher will provide class time for task completion.
* Students will produce sections of the final response under supervised conditions.
* Students will each produce a unique response by … [Identify how this is achieved, e.g. selecting a unique topic or a topic with teacher-defined limits to how many students may select that particular topic, using individualised datasets, collecting data as a group but producing individual reports … ]
* Students will provide documentation of their progress [at indicated checkpoints, if checkpoints are provided].
* The teacher will collect copies of the student response and monitor at key junctures.
* The teacher will collect and annotate drafts.
* The teacher will conduct interviews or consultations with each student as they develop the response.
* Students will use plagiarism-detection software at submission of the response.
* Students must acknowledge all sources.
* Students must submit a declaration of authenticity.
* Students will produce summaries during the response preparation.
* The teacher will conduct interviews after submission to clarify or explore aspects of the response.
* The teacher will compare the responses of students who have worked together in groups.
* The teacher will ensure class cross-marking occurs.

## Scaffolding

* + Delete this heading and section if no scaffolding will be used.

[Scaffolding should describe specific processes that must be used, or expectations for the presentation of the student response, e.g. information about the report format to be used, expected referencing or citation conventions, or the inquiry or problem-solving model that must be used.]

## Instrument-specific standards (A2): Project

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Demonstrate | Interpret | Select | Sequence | Evaluate | Adapt | Grade |
| The student work has the following characteristics: |
| * comprehensive demonstration of practices, skills and processes
 | * insightful and justified interpretation of the brief
 | * strategic selection of practices, skills and procedures
 | * strategic sequencing of processes
 | * insightful and justified evaluation of skills, procedures and products
 | * insightful and justified adaptation of plans, techniques and procedures
 | **A** |
| * consistent demonstration of practices, skills and processes
 | * detailed and supported interpretation of the brief
 | * consistent selection of practices, skills and procedures
 | * consistent sequencing of processes
 | * detailed and supported evaluation of skills, procedures and products
 | * detailed and supported adaptation of plans, techniques and procedures
 | **B** |
| * demonstration of practices, skills and processes
 | * interpretation of the brief
 | * selection of practices, skills and procedures
 | * sequencing of processes
 | * evaluation of skills, procedures and products
 | * adaptation of plans, techniques and procedures
 | **C** |
| * inconsistent demonstration of practices, skills and processes
 | * narrow and unsupported interpretation of the brief
 | * inconsistent selection of practices, skills and procedures
 | * inconsistent sequencing of processes
 | * narrow and unsupported evaluation of skills, procedures and products
 | * narrow and unsupported adaptation of plans, techniques and procedures
 | **D** |
| * incomplete demonstration of practices, skills and processes.
 | * makes statements about the brief.
 | * partial selection of practices, skills and procedures.
 | * partial sequencing of processes.
 | * makes statements about evaluation of skills, procedures and products.
 | * makes statements about adaptation plans, techniques and procedures.
 | **E** |

## Instrument-specific standards (B2): Project

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Demonstrate | Interpret | Select | Sequence | Evaluate | Adapt | Grade |
| The student work has the following characteristics: |
| * comprehensive demonstration of practices, skills and processes
 | * insightful and justified interpretation of the brief
 | * strategic selection of practices, skills and procedures
 | * strategic sequencing of processes
 | * insightful and justified evaluation of skills, procedures and products
 | * insightful and justified adaptation of plans, techniques and procedures
 | **A** |
| * consistent demonstration of practices, skills and processes
 | * detailed and supported interpretation of the brief
 | * consistent selection of practices, skills and procedures
 | * consistent sequencing of processes
 | * detailed and supported evaluation of skills, procedures and products
 | * detailed and supported adaptation of plans, techniques and procedures
 | **B** |
| * demonstration of practices, skills and processes
 | * interpretation of the brief
 | * selection of practices, skills and procedures
 | * sequencing of processes
 | * evaluation of skills, procedures and products
 | * adaptation of plans, techniques and procedures
 | **C** |
| * inconsistent demonstration of practices, skills and processes
 | * narrow and unsupported interpretation of the brief
 | * inconsistent selection of practices, skills and procedures
 | * inconsistent sequencing of processes
 | * narrow and unsupported evaluation of skills, procedures and products
 | * narrow and unsupported adaptation of plans, techniques and procedures
 | **D** |
| * incomplete demonstration of practices, skills and processes.
 | * makes statements about the brief.
 | * partial selection of practices, skills and procedures.
 | * partial sequencing of processes.
 | * makes statements about evaluation of skills, procedures and products.
 | * makes statements about adaptation plans, techniques and procedures.
 | **E** |

## Instrument-specific standards (C2): Project

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Demonstrate | Interpret | Select | Sequence | Evaluate | Adapt | Grade |
| The student work has the following characteristics: |
| * comprehensive demonstration of practices, skills and processes
 | * insightful and justified interpretation of the brief
 | * strategic selection of practices, skills and procedures
 | * strategic sequencing of processes
 | * insightful and justified evaluation of skills, procedures and products
 | * insightful and justified adaptation of plans, techniques and procedures
 | **A** |
| * consistent demonstration of practices, skills and processes
 | * detailed and supported interpretation of the brief
 | * consistent selection of practices, skills and procedures
 | * consistent sequencing of processes
 | * detailed and supported evaluation of skills, procedures and products
 | * detailed and supported adaptation of plans, techniques and procedures
 | **B** |
| * demonstration of practices, skills and processes
 | * interpretation of the brief
 | * selection of practices, skills and procedures
 | * sequencing of processes
 | * evaluation of skills, procedures and products
 | * adaptation of plans, techniques and procedures
 | **C** |
| * inconsistent demonstration of practices, skills and processes
 | * narrow and unsupported interpretation of the brief
 | * inconsistent selection of practices, skills and procedures
 | * inconsistent sequencing of processes
 | * narrow and unsupported evaluation of skills, procedures and products
 | * narrow and unsupported adaptation of plans, techniques and procedures
 | **D** |
| * incomplete demonstration of practices, skills and processes.
 | * makes statements about the brief.
 | * partial selection of practices, skills and procedures.
 | * partial sequencing of processes.
 | * makes statements about evaluation of skills, procedures and products.
 | * makes statements about adaptation plans, techniques and procedures.
 | **E** |

## Instrument-specific standards (D2): Project

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Demonstrate | Interpret | Select | Sequence | Evaluate | Adapt | Grade |
| The student work has the following characteristics: |
| * comprehensive demonstration of practices, skills and processes
 | * insightful and justified interpretation of the brief
 | * strategic selection of practices, skills and procedures
 | * strategic sequencing of processes
 | * insightful and justified evaluation of skills, procedures and products
 | * insightful and justified adaptation of plans, techniques and procedures
 | **A** |
| * consistent demonstration of practices, skills and processes
 | * detailed and supported interpretation of the brief
 | * consistent selection of practices, skills and procedures
 | * consistent sequencing of processes
 | * detailed and supported evaluation of skills, procedures and products
 | * detailed and supported adaptation of plans, techniques and procedures
 | **B** |
| * demonstration of practices, skills and processes
 | * interpretation of the brief
 | * selection of practices, skills and procedures
 | * sequencing of processes
 | * evaluation of skills, procedures and products
 | * adaptation of plans, techniques and procedures
 | **C** |
| * inconsistent demonstration of practices, skills and processes
 | * narrow and unsupported interpretation of the brief
 | * inconsistent selection of practices, skills and procedures
 | * inconsistent sequencing of processes
 | * narrow and unsupported evaluation of skills, procedures and products
 | * narrow and unsupported adaptation of plans, techniques and procedures
 | **D** |
| * incomplete demonstration of practices, skills and processes.
 | * makes statements about the brief.
 | * partial selection of practices, skills and procedures.
 | * partial sequencing of processes.
 | * makes statements about evaluation of skills, procedures and products.
 | * makes statements about adaptation plans, techniques and procedures.
 | **E** |

## Instrument-specific standards (E2): Project

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Demonstrate | Interpret | Select | Sequence | Evaluate | Adapt | Grade |
| The student work has the following characteristics: |
| * comprehensive demonstration of practices, skills and processes
 | * insightful and justified interpretation of the brief
 | * strategic selection of practices, skills and procedures
 | * strategic sequencing of processes
 | * insightful and justified evaluation of skills, procedures and products
 | * insightful and justified adaptation of plans, techniques and procedures
 | **A** |
| * consistent demonstration of practices, skills and processes
 | * detailed and supported interpretation of the brief
 | * consistent selection of practices, skills and procedures
 | * consistent sequencing of processes
 | * detailed and supported evaluation of skills, procedures and products
 | * detailed and supported adaptation of plans, techniques and procedures
 | **B** |
| * demonstration of practices, skills and processes
 | * interpretation of the brief
 | * selection of practices, skills and procedures
 | * sequencing of processes
 | * evaluation of skills, procedures and products
 | * adaptation of plans, techniques and procedures
 | **C** |
| * inconsistent demonstration of practices, skills and processes
 | * narrow and unsupported interpretation of the brief
 | * inconsistent selection of practices, skills and procedures
 | * inconsistent sequencing of processes
 | * narrow and unsupported evaluation of skills, procedures and products
 | * narrow and unsupported adaptation of plans, techniques and procedures
 | **D** |
| * incomplete demonstration of practices, skills and processes.
 | * makes statements about the brief.
 | * partial selection of practices, skills and procedures.
 | * partial sequencing of processes.
 | * makes statements about evaluation of skills, procedures and products.
 | * makes statements about adaptation plans, techniques and procedures.
 | **E** |

## Instrument-specific standards (F2): Project

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Demonstrate | Interpret | Select | Sequence | Evaluate | Adapt | Grade |
| The student work has the following characteristics: |
| * comprehensive demonstration of practices, skills and processes
 | * insightful and justified interpretation of the brief
 | * strategic selection of practices, skills and procedures
 | * strategic sequencing of processes
 | * insightful and justified evaluation of skills, procedures and products
 | * insightful and justified adaptation of plans, techniques and procedures
 | **A** |
| * consistent demonstration of practices, skills and processes
 | * detailed and supported interpretation of the brief
 | * consistent selection of practices, skills and procedures
 | * consistent sequencing of processes
 | * detailed and supported evaluation of skills, procedures and products
 | * detailed and supported adaptation of plans, techniques and procedures
 | **B** |
| * demonstration of practices, skills and processes
 | * interpretation of the brief
 | * selection of practices, skills and procedures
 | * sequencing of processes
 | * evaluation of skills, procedures and products
 | * adaptation of plans, techniques and procedures
 | **C** |
| * inconsistent demonstration of practices, skills and processes
 | * narrow and unsupported interpretation of the brief
 | * inconsistent selection of practices, skills and procedures
 | * inconsistent sequencing of processes
 | * narrow and unsupported evaluation of skills, procedures and products
 | * narrow and unsupported adaptation of plans, techniques and procedures
 | **D** |
| * incomplete demonstration of practices, skills and processes.
 | * makes statements about the brief.
 | * partial selection of practices, skills and procedures.
 | * partial sequencing of processes.
 | * makes statements about evaluation of skills, procedures and products.
 | * makes statements about adaptation plans, techniques and procedures.
 | **E** |

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