Literacy 2018 v1.0

IA2A sample assessment instrument

May 2018

Extended response — spoken/signed

This sample has been compiled by the QCAA to assist and support teachers to match evidence in student responses to the characteristics described in the instrument-specific standards.

Assessment objectives

This assessment instrument is used to determine student achievement in the following objectives:

5. select and use strategies to establish and maintain spoken communication in workplace and employment contexts

6. derive meaning from a range of oral texts related to the work environment.

Note: Objectives 1, 2, 3, 4, 7 and 8 are not assessed in this instrument.

172168

Subject	Literacy	Instrument no.	IA2A
Technique	Extended response — spoken/signed		
Topic	Topic 2: The work environment		

Summative internal assessment

Conditions

Duration	Three weeks notification and preparation (in class and out-of-class time)		
Mode	Spoken/signed	Length	4–6 minutes
Individual/ group	Individual	Other	• the spoken/signed mode must be live or audio- or video-recorded • the focus of this assignment is the spoken/signed element
Resources available	Open access to resources		

Context

In this topic, you have developed communication and learning skills through activities that relate to ethical behaviour in the workplace. Vlogs have also been explored as useful tools for conveying important information to employees about a workplace issue.

Task

Create a training vlog that explains a particular breach of ethical behaviour in a workplace, chosen in consultation with your teacher. This training vlog is for employees using the intranet of a company/business of your choice.

To complete this task, you must:

- explain the breach in ethical behaviour
- explain two or three ramifications of the breach
- explain one or two preventative measures for the breach
- explain ideas and information from familiar and unfamiliar texts; familiar texts in this topic are
  - *Australian Human Rights Commission*, www.humanrights.gov.au
  - *Queensland Government*, 'Code of conduct for the Queensland public service', www.forgov.qld.gov.au/code-conduct-queensland-public-service
- select content, language and textual elements to inform employees about the breach.

Stimulus

—

Checkpoints

☐ Consult with the teacher about the appropriateness of the chosen breach in ethical behaviour.

☐ Consult with the teacher about research and progress to date.

☐ Submit a draft script and vlog to the teacher for feedback.

☐ Submit final script and present vlog to the class.

Summative internal assessment	
Criterion	**Result**
Oral communication Assessment objectives 5 and 6	
Authentication strategies	
• The teacher will collect and annotate drafts.	
• Students must acknowledge all sources.	
• The teacher may conduct a question and answer session (teacher and/or class members) at the conclusion of the vlog presentations to provide information about your learning and engagement with the task.	

Instrument-specific standards

Oral communication	
The student work has the following characteristics:	**Grade**
• selection and use of effective strategies that establish and maintain spoken communication in workplace and employment contexts • thorough explanation of the meaning that is made from familiar and some unfamiliar oral texts related to the work environment.	**A**
• selection and use of appropriate strategies that establish and maintain spoken communication in workplace and employment contexts • relevant explanation of the meaning that is made from familiar and some unfamiliar oral texts related to the work environment.	**B**
• selection and use of strategies that establish and maintain spoken communication in workplace and employment contexts • meaning is made from familiar and some unfamiliar oral texts related to the work environment.	**C**
• selection and use of aspects of strategies that establish and maintain spoken communication in workplace and employment contexts, with variable success • some meaning is made from oral texts related to the work environment.	**D**
• rare use of strategies that establish and maintain spoken communication in workplace and employment contexts, with minimal success • meaning is rarely made from oral texts related to the work environment.	**E**