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| Professional learning action planQueensland kindergarten learning guideline (QKLG) |

| ****Action plan**** |
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| **Name** |       |
| **Plan creation date** |    /    /      |
| **Teaching and learning focus***Identify the QKLG learning and development area, and/or intentional teaching practices related to your goal.* |       |
| **Action plan goal***What outcome do you hope to achieve from this action plan?* |       |
| **Success criteria***How you will know you have achieved your goal?* |       |
| **Current practice***Describe strengths and areas for improvement in your current practice.* | Strengths:      Areas for improvement:       |
| **Resources***What do you need to achieve your goal? Who can help? What professional learning could you seek?* |       |
| **National Quality Standard quality areas***Check the quality areas you are targeting.**See* [www.acecqa.gov.au/nqf/national-quality-standard](https://www.acecqa.gov.au/nqf/national-quality-standard) | [ ]  Quality area 1 — Educational program and practice[ ]  Quality area 2 — Children's health and safety[ ]  Quality area 3 — Physical environment[ ]  Quality area 4 — Staffing arrangements[ ]  Quality area 5 — Relationships with children[ ]  Quality area 6 — Collaborative partnerships with families and communities[ ]  Quality area 7 — Governance and leadership |
| Actions for continuous improvement |
| **Steps***Identify steps to achieve your goal.* | **Date***Set a target date.* | **Progress notes***Consider how you are progressing; identify barriers to success and ways to overcome them.* |
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| Plan completion |
| **Completion date** |    /    /      |
| **Completion notes***Identify what was successful, improvements you have observed and next steps for professional development.* |       |