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| Professional learning action plan  Queensland kindergarten learning guideline (QKLG) |

| ****Action plan**** | | |
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| **Name** |  | |
| **Plan creation date** | /    / | |
| **Teaching and learning focus**  *Identify the QKLG learning and development area, and/or intentional teaching practices related to your goal.* |  | |
| **Action plan goal**  *What outcome do you hope to achieve from this action plan?* |  | |
| **Success criteria**  *How you will know you have achieved your goal?* |  | |
| **Current practice**  *Describe strengths and areas for improvement in your current practice.* | Strengths:  Areas for improvement: | |
| **Resources**  *What do you need to achieve your goal? Who can help? What professional learning could you seek?* |  | |
| **National Quality Standard quality areas**  *Check the quality areas you are targeting.*  *See* [www.acecqa.gov.au/nqf/ national-quality-standard](https://www.acecqa.gov.au/nqf/national-quality-standard) | Quality area 1 — Educational program and practice  Quality area 2 — Children's health and safety  Quality area 3 — Physical environment  Quality area 4 — Staffing arrangements  Quality area 5 — Relationships with children  Quality area 6 — Collaborative partnerships with families and communities  Quality area 7 — Governance and leadership | |
| Actions for continuous improvement | | |
| **Steps**  *Identify steps to achieve your goal.* | **Date**  *Set a target date.* | **Progress notes**  *Consider how you are progressing; identify barriers to success and ways to overcome them.* |
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| Plan completion | | |
| **Completion date** | /    / | |
| **Completion notes**  *Identify what was successful, improvements you have observed and next steps for professional development.* |  | |