## NAPLAN — Delivering

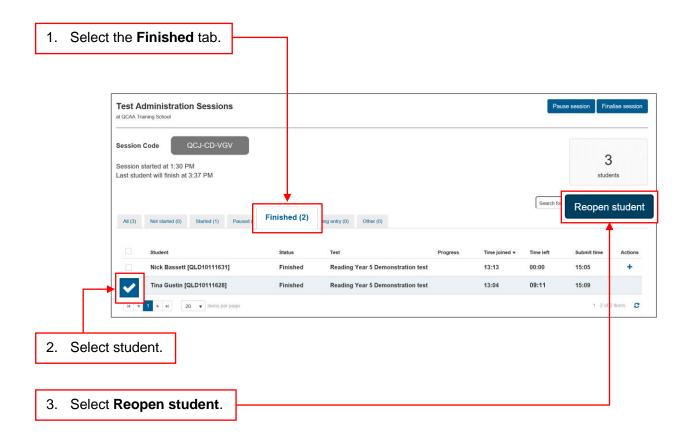
Platform guide 23: Reopen a test attempt and add more time



The **test administrator (TA)** can reopen a test attempt and add more time (if required) before the session has been finalised.

This would occur when the test time has elapsed due to an unresolved technical disruption — add more time **only** if the student has lost time. Time added must be equivalent to time lost.

## Reopen a test attempt







## Add more time

4.	Select and enter <b>Time to add</b> — <i>only</i> if the student has lost time.					
5.	Enter details.		Reopen test attempt Students selected (1) Time to add Comments	Accidentally submit	nutes	×
					Cancel	Confirm
6.	Select Confirm	<b></b>				

The principal or NAPLAN coordinator can also perform this task if necessary.

## More information

If you would like more information, please visit the QCAA website at www.qcaa.qld.edu.au and search for 'NAPLAN'. Alternatively, phone 1300 214 452 or email naplan@qcaa.qld.edu.au.



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1. Assessment platform screenshots have been accessed via www.assessform.edu.au and are used with permission of Education Services Australia (ESA).