P–10 Planning app

Teacher role

Transcript

This recording session is designed to provide **support for users of the P–10 Planning app.**

P–10 Planning app: Teacher role

Welcome to this P–10 planning app instructional video.

The P–10 Planning app is a free online tool to support Queensland teachers to plan curriculum and assessment using the Australian Curriculum Version 9.0.

This video will explain the role of Teacher for users in the planning app and the responsibilities of this role.

P–10 Planning app: Roles

There are four roles associated with the P–10 Planning app. Organisation administrator, Application administrator, Teacher and Data summaries viewer.

P–10 Planning app: Teacher

Teachers can manage their own year level and learning area allocations using the **My subjects** tab on the home page ribbon.

P–10 Planning app: Teacher

They can search for, view and copy any year level/band plans, unit plans or assessment tasks created within the app. Once copied, they can rename and edit these for their own use.

P–10 Planning app: Teacher

They can create their own year level/band plans and complete the details in unit plans and assessment tasks and create task-specific marking guides for any learning area they teach.

P–10 Planning app: Teacher

Teachers have the option to send year level/band plans for review.

P–10 Planning app: Teacher

They can send year level/band plans and assessment tasks for approval. Unit plans do not go through either the review or the approval process.

P–10 Planning app: Teacher

When sending year level/band plans for review, and year level/band plans and tasks for approval, teachers may edit the autogenerated emails to add comments for the reviewers and approvers.

P–10 Planning app: Teacher

Teachers may review year level/band plans from other teachers. Requesting a review is an optional step. Teachers can approve their own and other teachers' plans.

P–10 Planning app: Teacher

They can approve their own and other teachers' assessment tasks with task-specific marking guides.

P–10 Planning app: Teacher

Teachers may delete their own plans. They may delete assessment tasks from their teaching area, remembering that, once deleted, plans, tasks and marking guides cannot be retrieved.

P–10 Planning app: Teacher

At any stage of development, teachers can export year level/band plans, unit plans, assessment tasks and their associated task-specific marking guides. Marking guides can be exported as a PDF attached to the assessment task, or separately, as a CSV file.

Further information

The Queensland curriculum and assessment authority Portal provides user guides and FAQs.

Use the QR code to visit the Australian Curriculum in Queensland website for more resources to support your planning.