

# NAPLAN — Preparing

## Factsheet 9: Generate reports



The **Principal** and **NAPLAN Coordinator** can generate a range of reports to easily check school technical readiness, test session details, participation status and disability adjustments recorded.

Reports
Technical Readiness
Student Disability Adjustments
Exempted and Withdrawn Students
Participating Student
Test Administration

The reports can be accessed in different ways. Optional filters are available for some reports.

### Report descriptions

- **Technical Readiness** — Provides some information on the school's technical readiness.
- **Student Disability Adjustments** — Lists students that have a disability adjustment recorded for specific tests and the date and time for the completed tests.
- **Exempted and Withdrawn Students** — Lists students whose participation status is *Exempt* or *Withdrawn*.
- **Participating Students** — Lists students against five participation statuses — Participating, Absent, Exempt, No longer enrolled, Withdrawn.
- **Test Administration** — Lists unused TA session logins.

## More information

If you would like more information, please visit the QCAA website at [www.qcaa.qld.edu.au](http://www.qcaa.qld.edu.au) and search for 'NAPLAN'. Alternatively, phone 1300 214 452 or email [naplan@qcaa.qld.edu.au](mailto:naplan@qcaa.qld.edu.au).

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