

# NAPLAN — Preparing

## Platform guide 11: Generate reports



The **principal** and **NAPLAN coordinator** can generate a range of reports to easily check school technical readiness, test session details, participation status and disability adjustments.

| Reports                         |
|---------------------------------|
| Technical Readiness             |
| Student Disability Adjustments  |
| Exempted and Withdrawn Students |
| Participating Student           |
| Test Administration             |

The reports can be generated in the [assessment platform](#). Optional filters are available for some reports.

### Report descriptions

- **Technical Readiness** — provides some information on the school's technical readiness.
- **Student Disability Adjustments** — lists students who have a disability adjustment for specific tests and the date and time for the completed tests.
- **Exempted and Withdrawn Students** — lists students whose participation status is Exempt or Withdrawn.
- **Participating Students** — lists students against five participation statuses: Participating, Absent, Exempt, No longer enrolled and Withdrawn.
- **Test Administration** — lists unused TA session logins.

### More information

If you would like more information, please visit the QCAA website at [www.qcaa.qld.edu.au](http://www.qcaa.qld.edu.au) and search for 'NAPLAN'. Alternatively, phone 1300 214 452 or email [naplan@qcaa.qld.edu.au](mailto:naplan@qcaa.qld.edu.au).

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