Memo

Queensland Curriculum and Assessment Authority

Student Management application: Release of Class groups functionality

Purpose

To inform schools about new functionality in the QCAA's Student Management application (app) that allows schools to assign class groups within a subject offering cohort.

Background

The Student Management app is the primary means of communicating student enrolment details and results between schools and the QCAA. Stakeholder feedback has indicated that when schools have more than one class in a subject offering, the ability to organise students into these class groups will assist to streamline quality management systems and improve accuracy of results recorded in the Student Management app.

Information

Optional functionality to manage and assign students to class groups has been released in the Student Management app.

Managing and assigning students to class groups aims to streamline school quality management systems and improve the accuracy of results that are submitted to QCAA, by allowing schools to:

Create class groups and assign students to class groups.	**Student Management > Enrolments & results > Enrolment groups > Select > Manage classes**
Filter the Multiple student results screen and import file by class group.	**Student Management > Enrolments & results > Multiple Students Results**
Filter reports by class group.	• Subject enrolments reports **Student Management > Reports > Enrolment reports > Subject enrolments**
	• Subject offering and results reports — by subject **Student Management > Reports > Results reports > Subject offering and results report — by subject**
	• Result item reports **Student Management > Reports > Results reports > Result Item reports**

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What you need to do

Learn more about the new Student Management Class groups functionality by viewing the new quick-step guide. This guide can also be accessed via the Help tab in the Student Management app.

If the Class groups functionality is appropriate for your school context, manage and assign students to class groups.

Finding out more

Please email certification@qcaa.qld.edu.au.

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