

Memo

Queensland Curriculum and Assessment Authority

27 October 2023

Prep – Year 10

Number: 065/23

NAPLAN 2024 — access arrangements and reasonable adjustments (AARA) for students with disability

Purpose

To inform schools of:

- the launch of the new NAPLAN AARA application (app) which will be used to support schools to apply for QCAA-approved adjustments for students with disability participating in the 2024 NAPLAN tests
- key dates for application submissions.

Background

In 2024, NAPLAN will be held from **Wednesday 13 March to Monday 25 March**.

All eligible students in Years 3, 5, 7 and 9 are expected to participate in the NAPLAN tests.

Under the Disability Standards for Education 2005 (Cth), schools consult with students and/or parents/carers about AARA and implement approved AARA to enable students with disability to access and participate in the tests on the same basis as students without disability.

Information

Section 6 of the [National protocols for test administration](#) contains further information about adjustments for students with disability.

Additional information about NAPLAN in 2024, including updates and resources to assist schools when applying for AARA, is available at www.qcaa.qld.edu.au/p-10/naplan/whats-new.

The *Record of adjustment for disability (school use only) form* is available in the NAPLAN administration app and the NAPLAN AARA app (via the Home pages). This form is not submitted to the QCAA. It is a school record to be signed by the parent/carer and the principal after discussing appropriate adjustments for the student. The school retains the original completed form on the student's file and provides a copy to the parent/carer.

The new NAPLAN AARA app is now available in the QCAA Portal, to support schools to apply for NAPLAN AARA requiring QCAA approval.

Key dates

Where possible, schools are encouraged to begin consultation with students and parents/carers about NAPLAN AARA in Term 4, 2023.

Due dates for applications for QCAA-approved AARA are shown in the table below.

Please note that, as schools transition to use of the new NAPLAN AARA app this year:

- schools with students requiring braille, that have not yet advised QCAA of their requirements should contact QCAA as soon as possible.
- applications for alternative formats are required to be submitted within the new NAPLAN AARA app this term
- QCAA will work with schools requiring alternative format test materials for Year 7 students, and other students not yet enrolled, in Term 1, 2024
- all other applications may be submitted in Term 1, 2024.

QCAA-approved disability adjustment	Application due
Alternative format: braille	10 November 2023
Alternative format: large print Alternative format: black and white Electronic test (interactive PDF)	20 November 2023
Assistive technology that requires an unsecured browser Colour contrast modification Computer template for writing (Year 3) Extra time — double the total test time Scribe (writing test only)	1 March 2024 Submit applications via the NAPLAN AARA app in Term 1, 2024

Other adjustments are approved at the school level, by the principal or their delegate prior to test sessions. These are not recorded in the NAPLAN AARA app.

School-approved disability adjustment	Application due
Alternative colour themes Alternative items (audio) or (visual) Assistive technology that does not require an unsecured browser and is compatible with the test construct (e.g. ergonomic mouse) Extra time NAPLAN support person Oral/signed support Rest breaks	Up to the start of a test session

What you need to do

Schools are encouraged to begin consultation with students and parents/carers about NAPLAN AARA in Term 4, 2023. Download the *Record of adjustment for disability (school use only) form* to assist in this process. This form is for school use only — it is not submitted to the QCAA or uploaded to the NAPLAN AARA app.

Prior to submitting applications for QCAA-approved AARA, schools are encouraged to use the NAPLAN [Public demonstration site](#) to determine whether adjustments built into the NAP locked down browser (e.g. the magnification tool) and/or school approved adjustments can enable students with disability to access the tests on the same basis as other students.

Submit applications for QCAA-approved NAPLAN AARA, via the new NAPLAN AARA app for:

- braille by 10 November
- other alternative formats by 20 November.

Applications for other QCAA-approved NAPLAN AARA will open in Term 1 to coincide with the upload of all census data and streamline processes for schools. Submit these applications by 1 March 2024.

Finding out more

For further information and support regarding NAPLAN AARA, contact the AARA Unit at:

- web — www.qcaa.qld.edu.au/p-10/naplan/disability-adjustments
- email — naplan@qcaa.qld.edu.au
- phone — 1300 381 575.

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