

Memo

Queensland Curriculum and Assessment Authority

20 July 2023

Senior secondary

Number: 045/23

Directions for administration: External assessment

Purpose

To advise schools that the *Directions for administration: External assessment (DFA)* for 2023 are now available in the Noticeboard application in the [QCAA Portal](#).

Background

External assessment for General, General (Extension) and General (Senior External Examination) subjects is held annually in Term 4.

Information

Schools should note the following *DFA* updates. They provide clarity about processes and procedures to support schools. The sections that have been updated for 2023 are listed below.

Section	
1.4	Key dates
4	Access arrangements and reasonable adjustments (AARA)
5	Variation to venue
6	Senior External Examinations (SEE)
7	Digital formats

What you need to do

Ensure all staff involved in the administration of external assessment read and follow the advice in the updated *DFA*. Dispose of all hard copies of the 2022 *DFA*.

Finding out more

Please email externalassessment@qcaa.qld.edu.au, or phone 1300 239 227.

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