

# Memo

## Queensland Curriculum and Assessment Authority

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15 February 2023

Senior secondary

Number: 014/23

# Senior secondary certification agreement 2023

## Purpose

To inform principals about requirements for completing the 2023 senior secondary certification agreement.

## Background

The senior secondary certification agreement defines a school's role in supporting Queensland's senior secondary curriculum, assessment and certification system. Principals are required to confirm their agreement with its terms so that their senior students can be issued with Senior Education Profiles (SEPs) at the end of the year.

## What you need to do

The principal accesses, completes and submits the senior secondary certification agreement in the Student Management application in the QCAA Portal by **Friday 24 March 2023**.

The agreement is available via **Student Management > Admin > Senior secondary certification agreement 2023**.

## Finding out more

For further information or assistance with the agreement, please email [certification@qcaa.qld.edu.au](mailto:certification@qcaa.qld.edu.au).

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