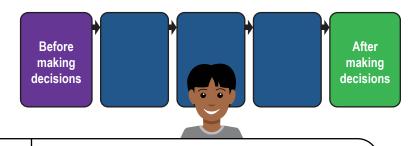
Make decisions

Question, prompt or task:

Determine what decision needs to be made



Capture your thinking below

Consider the available options and determine criteria against which a decision wll be made

Evaluate each option according to the criteria

Select the most appropriate option

Check whether the decision is appropriate



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