

# Summary of QCAA Board decisions

Queensland Curriculum and Assessment Authority

Meeting: 4 December 2024

Agenda Item	Recommendation
<i>QCE and QCIA policy and procedures handbook review</i>	It was agreed: <ul style="list-style-type: none"><li>to approve the changes to the <i>QCE and QCIA policy and procedures handbook</i> for publication as version 6</li><li>a further review of the handbook to be undertaken at an appropriate time, which includes consultation with a reference group of principal's delegates.</li></ul>
Draft Guidelines for educational programs for non-state schools	It was agreed to approve the revised draft educational program guideline for non-state schools that has been prepared for the consideration of the Non-State Schools Accreditation Board.
National Assessment Program – Literacy and Numeracy (NAPLAN) staffing	It was agreed to approve the reclassification of one AO6 Senior Testing Officer to an AO7 Principal Project Officer in the NAPLAN Unit.
Drama General senior syllabus	It was agreed: <ul style="list-style-type: none"><li>to note the information on issues raised by Drama Queensland's Life Members about the Drama General senior syllabus</li><li>to write to the Drama Queensland's Life Members responding to the issues raised in their letter</li><li>that the letter be signed by the Chair.</li></ul>
Applied syllabus quality assurance process	It was agreed to note the update on the Applied syllabus quality assurance trial and process for implementation from 2025.
Internal assessment quality assurance processes – endorsement and confirmation	It was agreed to note the update on the internal assessment quality assurance activities.
External assessment update	It was agreed to note the update on the implementation of the external assessment program for 2024.
Expanding schooling sector participation in Queensland's offshore schools program update	It was agreed to note the update on the project to enable non-state schools to participate in the offshore delivery of the Queensland Certificate of Education (QCE).
K–10 Curriculum and Assessment Committee	It was agreed to note the minutes of the K–10 Curriculum and Assessment Committee meeting held on 19 November 2024.
Senior Secondary Curriculum, Assessment and Certification Committee	It was agreed to: <ul style="list-style-type: none"><li>note the minutes of the Senior Secondary Curriculum, Assessment and Certification Committee meeting held on 14 November 2024</li><li>recognise the Southern Federation of Dance – Advanced Classical Course as learning in the Complementary category</li></ul>

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	<p>that can contribute one credit towards a Queensland Certificate of Education (QCE)</p> <ul style="list-style-type: none"> <li>• recognise the 2 additional Trinity College London (TCL) courses as follows: <ul style="list-style-type: none"> <li>– Level 2 Certificate in Acting for Screen course as learning in the Complementary category that can contribute 1 credit towards a QCE.</li> <li>– Level 3 Certificate in Acting for Screen courses as learning in the Complementary category that can contribute 2 credits towards a QCE.</li> </ul> </li> <li>• not recognise the TAFE Queensland – 8 Aviation modules as learning that can contribute credit towards a QCE.</li> </ul>
Audit and Risk Committee	It was agreed to note the minutes of the Audit and Risk Committee meeting held on 16 October 2024.
Ratification Committee	It was agreed to note the Ratification Committee report for the meeting held on 28 November 2024.
Committee membership	It was agreed to approve the appointment of Martine Gill, the Queensland Association of State School Principals representative, to the K–10 Curriculum and Assessment Committee.
Out-of-session item: Prescribed Text Lists for English subjects 2026–29	It was agreed to note the revisions to the Prescribed Text Lists for English and English as an Additional Language (EAL), and Literature for students in Units 3 and 4 in 2026, 2027, 2028 and 2029 were approved out-of-session.
Out-of-session item: Committee membership	It was agreed to note the appointments to the K–10 Curriculum and Assessment Committee (Renee Crilly), Senior Secondary Curriculum, Assessment and Certification Committee (Renee Crilly and Michelle Pole), and Ratification Committee (Carmel Kriz) were approved out-of-session.
Financial Report	It was agreed to note the financial report as at October 2024.
Dashboard Performance Report	It was agreed to note the Dashboard Performance Report as at November 2024.
Correspondence Report	It was agreed to note the correspondence received or sent by the QCAA Chair since the last meeting.