

Queensland Curriculum and Assessment Authority

Summary of QCAA Board decisions

Meeting: 17 September 2014

Agenda Item	Recommendation
Meeting procedures and protocols	It was agreed that the QCAA Handbook on meeting procedures and protocols be revised and resubmitted to the Board for approval.
QCAA committee structure	<p>It was agreed to:</p> <ul style="list-style-type: none"> • approve the proposed Board committee structure, subject to the agreed changes to the membership of the curriculum and assessment committees • approve the appointment of: <ul style="list-style-type: none"> – David Robertson as Chair and Larry Smith as a member of the Audit Committee – Leesa Jeffcoat as Chair of the Scaling Anomalies Committee – Tracy Corsbie as Chair and David Robertson as a member of the K–6 Curriculum and Assessment Committee – Brian Short, Leesa Jeffcoat and Patrea Walton as members of the Years 7–12 Curriculum, Assessment and Certification Committee • note that the position of Chair of the Years 7–12 Curriculum, Assessment and Certification Committee will be determined following further discussion about this issue.
Literacy and numeracy requirements for the Queensland Certificate of Education	<p>It was agreed to approve the recognition of:</p> <ul style="list-style-type: none"> • 39283QLD Certificate II in Core Skills for Employment and Training – Communication as an option for meeting the Queensland Certificate of Education (QCE) literacy requirement • 39289QLD Certificate II in Core Skills for Employment and Training – Numeracy as an option for meeting the QCE numeracy requirement.
Earlier release of Year 12 Outcomes Report	It was agreed to investigate further options for an earlier release of the Year 12 Outcomes data for the Board's consideration.
Queensland Certificate of Education Achievement Awards	<p>It was agreed to approve:</p> <ul style="list-style-type: none"> • the commencement of planning for the introduction of Queensland Certificate of Education Achievement Awards in 2014 • further consultation with the Minister for Education, Training and Employment following the release of the final report of the review of senior assessment and tertiary entrance processes.
Exempted VET Certificates	<p>It was agreed to approve the:</p> <ul style="list-style-type: none"> • listed Certificate III and IV qualifications to be exempt from contributing eight credits towards the Queensland Certificate of Education • recommended credit value.
Financial Report	It was agreed to note the monthly financial report for August 2014, including variance explanations.
Dashboard Performance Report	It was agreed to note the Dashboard Performance Report as at 31 August 2014.

Final External Audit Report 2013–14	It was agreed to note the letter from the external auditors, Prosperity Audit Services, finalising the audit report for 2013–14.
Correspondence Report	It was agreed to note the correspondence received or sent by the Chair since the last meeting.
Queensland Core Skills Test update	It was agreed to note the information about the administration of the 2014 Queensland Core Skills Test.
Meeting dates for 2015	It was agreed to: <ul style="list-style-type: none"> • approve the proposed dates for QCAA Board meetings in 2015 as outlined in Option 2 • commence Board meetings at 9:30 am.