

Queensland Curriculum and Assessment Authority

Summary of QCAA Board decisions

Meeting: 20 August 2014

Agenda Item	Recommendation
Declaration of conflicts of interest	It was agreed that Board members would complete a <i>Disclosure of Interests</i> form annually.
Meeting procedures and protocols	It was agreed to request the office to: <ul style="list-style-type: none"> • revise the handbook on meeting procedures and protocols to incorporate the feedback from members and resubmit it to the Board for further consideration • develop a schedule of Board meeting dates for 2015 for the Board's consideration at the next meeting • liaise with the Department of Education, Training and Employment regarding the Minister's statement of expectations.
QCAA committee structure	It was agreed to establish a Board working party to progress the development of the committee structure.
Review of senior assessment and tertiary entrance processes	It was agreed to note the update on the review of senior assessment and tertiary entrance processes.
Strengthening moderation processes in 2015	It was agreed to note and endorse the proposed activities to strengthen the moderation processes, which include panellist accreditation and a trial to endorse assessment items prior to implementation.
Online assessment pilot	It was agreed to note and endorse the proposed online assessment pilot.
Australian Curriculum	It was agreed to: <ul style="list-style-type: none"> • note recent activities associated with the development and implementation of the Australian Curriculum P–12 • approve the Queensland response to ACARA's monitoring the effectiveness of the F–10 Australian Curriculum report.
QCAA Budget 2014–15	It was agreed to: <ul style="list-style-type: none"> • adopt the draft 2014–15 operating and capital expenditure budgets • recommend the budgets to the Minister for Education, Training and Employment for approval.
QSA Annual Financial Statements 2013–14	It was agreed to endorse the Annual Financial Statements dated 30 June 2014.
QCAA delegations	It was agreed to: <ul style="list-style-type: none"> • delegate powers under the <i>Education (Queensland Curriculum and Assessment Authority) Act 2014</i> and subordinate legislation in accordance with the tabled instrument of delegation, subject to the agreed amendment regarding commercialisation agreements • authorises the Chair to sign on its behalf.
Financial delegation to the Chief Executive Officer	It was agreed to approve a financial delegation of \$1 million (excluding GST) to the Chief Executive Officer of the Queensland Curriculum and Assessment Authority.

Guidelines	<p>It was agreed to approve the:</p> <ul style="list-style-type: none"> • Guideline for determining Overall Positions (OPs) and Field Positions (FPs) • Queensland Core Skills Test Guideline • Senior External Examination Handbook.
National Assessment Program – Literacy and Numeracy	<p>It was agreed to:</p> <ul style="list-style-type: none"> • note the status of the 2014 National Assessment Program – Literacy and Numeracy (NAPLAN) • endorse the early release of the NAPLAN results to assist teaching and learning.
Financial Report	<p>It was agreed to note the monthly financial report for June 2014, including variance explanations.</p>
Dashboard Performance Report	<p>It was agreed to note the Dashboard Performance Report as at 31 July 2014.</p>
Correspondence Report	<p>It was agreed to note the correspondence received or sent by the Chair since the last meeting of the Queensland Studies Authority.</p>